

REVENUE AND EXPENDITURE REPORT FOR LAKE BLUFF VILLAGE

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	PERIOD ENDING 11/30/2020		YTD BALANCE		2020-21 AMENDED BUDGET	% BGD USED
		ACTIVITY FOR MONTH 11/30/20 INCR (DECR)	ACTIVITY FOR MONTH 11/30/19 INCR (DECR)	11/30/2020 NORM (ABNORM)	11/30/2019 NORM (ABNORM)		
Fund 080 - LAKE BLUFF PUBLIC LIBRARY							
Revenues							
Dept 300 - REVENUE							
PROPERTY TAX							
080-300-30000	PROPERTY TAX REVENUE	30,662.42	14,033.13	927,864.47	950,768.98	987,711.00	93.94
PROPERTY TAX		30,662.42	14,033.13	927,864.47	950,768.98	987,711.00	93.94
SERVICES							
080-300-34235	PHOTO-COPY CHARGES	25.42	170.10	89.46	1,311.14	2,100.00	4.26
080-300-34250	NON-RESIDENT FEES	356.71	650.68	1,989.85	4,295.07	7,000.00	28.43
080-300-34260	PASSPORT FEES	0.00	350.00	0.00	5,040.00	10,000.00	0.00
SERVICES		382.13	1,170.78	2,079.31	10,646.21	19,100.00	10.89
FINES							
080-300-35700	RENTAL FINES	35.64	587.04	445.42	5,322.36	2,000.00	22.27
FINES		35.64	587.04	445.42	5,322.36	2,000.00	22.27
GRANTS							
080-300-36265	PER CAPITA GRANTS	0.00	0.00	7,152.50	0.00	0.00	100.00
GRANTS		0.00	0.00	7,152.50	0.00	0.00	100.00
MISCELLANEOUS REVENUE							
080-300-37000	VILLAGE CONTRIBUTION	0.00	0.00	0.00	0.00	8,550.00	0.00
080-300-37010	VLIET OPERATING COST CONTRIB	0.00	0.00	0.00	0.00	780.00	0.00
080-300-37020	SCHOOL DIST 65 IGA	0.00	0.00	0.00	0.00	1,500.00	0.00
080-300-38310	CONTRIBUTIONS/DONATIONS	0.00	111.46	142.25	21,310.92	0.00	100.00
080-300-38315	RESTRICTED DONATIONS	0.00	1,436.00	5,293.55	3,792.82	0.00	100.00
080-300-38900	MISCELLANEOUS INCOME	1.85	22.20	67.55	215.30	1,000.00	6.76
MISCELLANEOUS REVENUE		1.85	1,569.66	5,503.35	25,319.04	11,830.00	46.52
INTEREST EARNINGS							
080-300-37500	INTEREST EARNINGS	54.56	938.46	577.08	5,572.58	10,000.00	5.77
INTEREST EARNINGS		54.56	938.46	577.08	5,572.58	10,000.00	5.77
Total Dept 300 - REVENUE		31,136.60	18,299.07	943,622.13	997,629.17	1,030,641.00	91.56
TOTAL REVENUES		31,136.60	18,299.07	943,622.13	997,629.17	1,030,641.00	91.56

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PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	YTD BALANCE	2020-21	% BDGT
		MONTH 11/30/20	MONTH 11/30/19	11/30/2020	11/30/2019		
		INCR (DECR)	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)		
Fund 080 - LAKE BLUFF PUBLIC LIBRARY							
Expenditures							

REVENUE AND EXPENDITURE REPORT FOR LAKE BLUFF VILLAGE

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/20 INCR (DECR)	ACTIVITY FOR MONTH 11/30/19 INCR (DECR)	YTD BALANCE 11/30/2020 NORM (ABNORM)	YTD BALANCE 11/30/2019 NORM (ABNORM)	2020-21 AMENDED BUDGET	% BDGT USED
Fund 080 - LAKE BLUFF PUBLIC LIBRARY							
Expenditures							
Dept 603 - LIBRARY ADMINISTRATION							
SALARIES							
080-603-40025	LIBRARIAN SALARIES	12,294.58	16,145.37	87,206.56	111,908.02	182,000.00	47.92
080-603-40030	STAFF SALARIES	26,905.32	27,350.09	194,426.95	192,459.63	317,000.00	61.33
SALARIES		39,199.90	43,495.46	281,633.51	304,367.65	499,000.00	56.44
BENEFITS							
080-603-40400	MEDICAL INSURANCE	0.00	7,744.85	49,825.41	58,841.15	95,000.00	52.45
080-603-40900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	250.00	0.00
080-603-40970	EMPLOYER FICA TAX	2,947.05	3,274.65	21,179.21	22,794.32	38,000.00	55.73
080-603-40980	IMRF RETIREMENT CONTRIBUTION	0.00	2,705.53	20,629.48	18,523.89	39,000.00	52.90
BENEFITS		2,947.05	13,725.03	91,634.10	100,159.36	172,250.00	53.20
CONTRACTS							
080-603-41000	MAINTENANCE-BUILDING	3,306.00	748.78	16,561.00	25,812.23	35,000.00	47.32
080-603-41020	ELEVATOR MAINTENANCE	69.00	0.00	88.00	19.00	1,000.00	8.80
080-603-41050	MAINTENANCE-GROUNDS	13.50	460.00	1,563.88	2,135.73	6,500.00	24.06
080-603-41300	COMPUTER SERVICES	0.00	0.00	10,130.00	9,780.00	13,000.00	77.92
080-603-41313	COPIER MAINTENANCE/SUPPLIES	0.00	465.00	1,464.41	2,425.73	4,000.00	36.61
080-603-41314	OTHER PROFESSIONAL/CONTRACTUAL	0.00	9.00	7,349.75	7,833.00	5,000.00	147.00
080-603-41350	LEGAL SERVICES	0.00	0.00	1,462.50	1,995.00	2,000.00	73.13
080-603-44810	PER CAPITAL GRANT EXPENDITURES	0.00	0.00	3,733.49	1,890.68	0.00	100.00
080-603-70000	CONTINGENCY	0.00	0.00	0.00	0.00	6,041.00	0.00
CONTRACTS		3,388.50	1,682.78	42,353.03	51,891.37	72,541.00	58.38
COMMODITIES							
080-603-42400	PROFESSIONAL DEVELOPMENT	0.00	60.00	0.00	1,627.74	3,000.00	0.00
080-603-42440	DUES	392.00	340.00	948.14	1,941.26	2,500.00	37.93
080-603-43230	UTILITIES	158.35	1,544.08	7,294.25	8,238.78	15,000.00	48.63
080-603-43300	POSTAGE	9.90	243.90	1,003.50	1,891.73	3,500.00	28.67
080-603-43410	PRINTING/E-NEWSLETTER	29.99	1,793.99	2,464.94	6,466.93	10,000.00	24.65
080-603-43550	OFFICE SUPPLIES	329.98	509.90	5,459.01	3,419.01	6,000.00	90.98
080-603-43660	MAINTENANCE SUPPLIES-BUILDING	0.00	142.90	286.63	955.74	2,000.00	14.33
080-603-43668	TECHNICAL SERVICES SUPPLIES	480.31	306.21	2,162.52	2,460.25	5,000.00	43.25
080-603-43700	HOSPITALITY PROGRAM SUPPLIES	0.00	0.00	0.00	256.95	500.00	0.00
080-603-43710	ADULT PROGRAM SUPPLIES	1,455.00	250.57	5,108.20	4,033.26	7,000.00	72.97
080-603-43720	JUVENILE PROGRAM SUPPLIES	982.91	788.51	2,801.94	4,656.37	7,000.00	40.03
080-603-43730	OUTREACH SUPPLIES	83.39	740.73	303.42	3,361.72	5,000.00	6.07
080-603-43740	TEEN PROGRAM SUPPLIES	10.21	12.78	404.21	976.77	1,250.00	32.34
COMMODITIES		3,932.04	6,733.57	28,236.76	40,286.51	67,750.00	41.68
PROGRAM EXPENSES							
080-603-46100	MISCELLANEOUS EXPENSES	31.20	21.21	405.64	558.62	2,000.00	20.28
PROGRAM EXPENSES		31.20	21.21	405.64	558.62	2,000.00	20.28

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GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	YTD BALANCE	2020-21	% BDDGT
		MONTH 11/30/20	MONTH 11/30/19	11/30/2020	11/30/2019		
		INCR (DECR)	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	AMENDED BUDGET	USED
Fund 080 - LAKE BLUFF PUBLIC LIBRARY							
Expenditures							
INTERFUND OUT							
080-603-71000	INTERFUND TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	20,000.00	0.00
080-603-71000	INTERFUND OUT	0.00	0.00	0.00	0.00	20,000.00	0.00
CAPITAL EQUIPMENT							
080-603-45000	ADULT NON-FICTION BOOKS	2,891.05	743.70	8,872.87	8,333.66	17,000.00	52.19
080-603-45100	ADULT FICTION BOOKS	940.57	1,270.39	8,245.73	8,840.78	15,500.00	53.20
080-603-45110	ADULT LARGE PRINT MATERIAL	35.87	65.86	342.11	239.62	600.00	57.02
080-603-45200	ADULT AUDIO VISUAL MATERIAL	1,328.17	1,263.23	5,756.60	7,192.78	15,500.00	37.14
080-603-45220	ADULT REFERENCE/E-REFER	1,590.46	0.00	14,512.81	10,713.78	16,500.00	87.96
080-603-45400	JUVENILE NON-FICTION	606.97	0.00	1,966.47	5,236.20	11,500.00	17.10
080-603-45410	PICTURE BOOKS, READERS	1,753.12	551.44	3,413.36	2,065.38	6,000.00	56.89
080-603-45420	JUVENILE FICTION	33.25	883.22	2,067.23	4,128.42	10,000.00	20.67
080-603-45430	JUVENILE AUDIO-VISUAL	0.00	97.97	278.37	851.64	4,000.00	6.96
080-603-45440	JUVENILE E-REFERENCE	0.00	0.00	1,835.00	399.00	2,000.00	91.75
080-603-45450	TEEN BOOKS	39.46	42.68	489.66	1,350.20	2,500.00	19.59
080-603-45460	E-BOOKS	1,344.84	2,600.28	11,635.22	7,074.81	17,000.00	68.44
080-603-45470	GRAPHIC NOVELS	122.47	14.66	219.40	29.91	750.00	29.25
080-603-45500	PERIODICALS	72.00	176.28	3,902.73	5,156.29	6,750.00	57.82
080-603-45510	VIDEO GAMES	114.97	225.94	1,160.38	1,693.24	3,500.00	33.15
080-603-45520	TRENDING TITLES	35.11	104.65	213.72	651.34	2,000.00	10.69
080-603-45600	PATRON & STAFF SOFTWARE	65.87	9.95	7,076.37	5,852.20	6,000.00	117.94
080-603-45610	LIBRARY AUTOMATION SOFTWARE	0.00	0.00	21,950.00	21,532.00	22,000.00	99.77
080-603-50100	LIBRARY FURNISHINGS	0.00	0.00	3,175.00	42.96	1,000.00	317.50
080-603-58100	COMPUTER EQUIPMENT	0.00	0.00	1,548.73	25,152.93	40,000.00	3.87
080-603-58270	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	1,000.00	0.00
CAPITAL EQUIPMENT		10,974.18	8,050.25	98,661.76	116,537.14	201,100.00	49.06
CAPITAL BUILDING							
080-603-51200	EXT BUILDING IMPROVEMENTS	0.00	0.00	0.00	0.00	1,000.00	0.00
CAPITAL BUILDING		0.00	0.00	0.00	0.00	1,000.00	0.00
Total Dept 603 - LIBRARY ADMINISTRATION							
		60,472.87	73,708.30	542,924.80	613,800.65	1,035,641.00	52.42
TOTAL EXPENDITURES							
		60,472.87	73,708.30	542,924.80	613,800.65	1,035,641.00	52.42
Fund 080 - LAKE BLUFF PUBLIC LIBRARY:							
	TOTAL REVENUES	31,136.60	18,299.07	943,622.13	997,629.17	1,030,641.00	91.56
	TOTAL EXPENDITURES	60,472.87	73,708.30	542,924.80	613,800.65	1,035,641.00	52.42
	NET OF REVENUES & EXPENDITURES	(29,336.27)	(55,409.23)	400,697.33	383,828.52	(5,000.00)	013.95

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE		YTD BALANCE		2020-21 AMENDED BUDGET	% BGD USED
		MONTH 11/30/20 INCR (DECR)	MONTH 11/30/19 INCR (DECR)	11/30/2020 NORM (ABNORM)	11/30/2019 NORM (ABNORM)				
Fund 082 - LIBRARY GRANTS & GIFTS FUND									
Revenues									
Dept 300 - REVENUE									
GRANTS									
082-300-36200	GRANT REVENUE	0.00	0.00	0.00	0.00	1,000.00	0.00		
082-300-36263	STATE PER CAPITA GRANT	0.00	0.00	0.00	0.00	7,152.50	0.00		
	GRANTS	0.00	0.00	0.00	0.00	8,152.50	0.00		
MISCELLANEOUS REVENUE									
082-300-38300	UNRESTRICTED DONATIONS/CONTRIB	0.00	0.00	0.00	0.00	15,000.00	0.00		
082-300-38315	RESTRICTED DONATIONS	0.00	0.00	0.00	0.00	2,000.00	0.00		
	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	17,000.00	0.00		
	Total Dept 300 - REVENUE	0.00	0.00	0.00	0.00	25,152.50	0.00		
	TOTAL REVENUES	0.00	0.00	0.00	0.00	25,152.50	0.00		
Expenditures									
Dept 603 - LIBRARY ADMINISTRATION									
CONTRACTS									
082-603-44810	PER CAPITAL GRANT EXPENDITURES	0.00	0.00	0.00	5,366.85	7,152.50	0.00		
	CONTRACTS	0.00	0.00	0.00	5,366.85	7,152.50	0.00		
COMMODITIES									
082-603-44825	MISC. GRANT EXPENDITURES	0.00	0.00	0.00	0.00	1,000.00	0.00		
	COMMODITIES	0.00	0.00	0.00	0.00	1,000.00	0.00		
PROGRAM EXPENSES									
082-603-99999	USE OF DONATIONS/TEMPORARY EXP	0.00	7,924.62	7,424.19	22,764.19	17,000.00	43.67		
	PROGRAM EXPENSES	0.00	7,924.62	7,424.19	22,764.19	17,000.00	43.67		
	Total Dept 603 - LIBRARY ADMINISTRATION	0.00	7,924.62	7,424.19	28,131.04	25,152.50	29.52		
	TOTAL EXPENDITURES	0.00	7,924.62	7,424.19	28,131.04	25,152.50	29.52		
Fund 082 - LIBRARY GRANTS & GIFTS FUND:									
	TOTAL REVENUES	0.00	0.00	0.00	0.00	25,152.50	0.00		
	TOTAL EXPENDITURES	0.00	7,924.62	7,424.19	28,131.04	25,152.50	29.52		
	NET OF REVENUES & EXPENDITURES	0.00	(7,924.62)	(7,424.19)	(28,131.04)	0.00	100.00		

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GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	YTD BALANCE	2020-21 AMENDED BUDGET	% BDGT USED
		MONTH 11/30/20 INCR (DECR)	MONTH 11/30/19 INCR (DECR)	11/30/2020 NORM (ABNORM)	11/30/2019 NORM (ABNORM)		
TOTAL REVENUES - ALL FUNDS		31,136.60	18,299.07	943,622.13	997,629.17	1,055,793.50	89.38
TOTAL EXPENDITURES - ALL FUNDS		60,472.87	81,632.92	550,348.99	641,931.69	1,060,793.50	51.88
NET OF REVENUES & EXPENDITURES		(29,336.27)	(63,333.85)	393,273.14	355,697.48	(5,000.00)	7,865.46

Fund 080 LAKE BLUFF PUBLIC LIBRARY

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
ACCRUED INTEREST			
	ACCRUED INTEREST	0.00	0.00
ACCOUNTS RECEIVABLE			
	ACCOUNTS RECEIVABLE	0.00	0.00
A/R - OTHER			
080-100-11580	DUE FROM THE VILLAGE	(18,589.14)	(14,293.60)
	A/R - OTHER	(18,589.14)	(14,293.60)
CASH/INVESTMENTS			
080-100-10000	CHECKING ACCT - LF BANK & TRST	167,829.55	184,270.76
080-100-10075	PETTY CASH	150.00	150.00
080-100-10110	ILLINOIS FUND (IPTIP)	261,164.04	646,574.69
080-100-10113	ILLINOIS FUNDS - GRANTS	1.80	1.80
080-100-10115	ILLINOIS FUNDS - EPAY	19,815.76	21,678.23
	CASH/INVESTMENTS	448,961.15	852,675.48
DUE TO OTHER FUNDS			
080-000-00001	DUE TO/FROM OTHER FUNDS	(20,604.89)	(20,604.89)
	DUE TO OTHER FUNDS	(20,604.89)	(20,604.89)
PREPAID ITEMS			
080-100-12000	PREPAID EXPENSES	4,902.00	4,902.00
	PREPAID ITEMS	4,902.00	4,902.00
PROPERTY TAX RECEIVABLE			
080-100-11100	PROPERTY TAX RECEIVABLE	987,714.19	987,714.19
	PROPERTY TAX RECEIVABLE	987,714.19	987,714.19
	<b>Total Assets</b>	<b>1,402,383.31</b>	<b>1,810,393.18</b>
*** Liabilities ***			
ACCRUED PAYROLL			
080-200-20300	ACCRUED PAYROLL	18,670.63	18,670.63
	ACCRUED PAYROLL	18,670.63	18,670.63
ACCOUNTS PAYABLE			
080-200-20000	ACCOUNTS PAYABLE	14,260.55	18,298.94
	ACCOUNTS PAYABLE	14,260.55	18,298.94
A/P - OTHER			
080-200-20240	IMRF PAYABLE	0.00	1,466.60
080-200-20245	ICMA 457 PLAN PAYABLE	0.00	1,117.87
080-200-20255	FLEXIBLE BENEFIT PAYABLE	0.00	689.68
	A/P - OTHER	0.00	3,274.15
LONG TERM LIABILITIES			
	LONG TERM LIABILITIES	0.00	0.00
OTHER DEFERRED REVENUE			
	OTHER DEFERRED REVENUE	0.00	0.00
OTHER LIABILITIES			

Fund 080 LAKE BLUFF PUBLIC LIBRARY

GL Number	Description	Current Year Beg. Balance	Balance
*** Liabilities ***			
	OTHER LIABILITIES	0.00	0.00
080-200-24000	UNAVAILABLE PROPERTY TAXES UNAVAILABLE PROPERTY TAXES	987,714.19	987,714.19
	UNAVAILABLE PROPERTY TAXES	987,714.19	987,714.19
	<b>Total Liabilities</b>	<b>1,020,645.37</b>	<b>1,027,957.91</b>
*** Fund Balance ***			
080-290-29000	NET POSITION/FUND BALANCE UNRESERVED FUND BALANCE	381,737.94	381,737.94
	NET POSITION/FUND BALANCE	381,737.94	381,737.94
	<b>Total Fund Balance</b>	<b>381,737.94</b>	<b>381,737.94</b>
	<b>Beginning Fund Balance</b>		<b>381,737.94</b>
	<b>Net of Revenues VS Expenditures</b>		<b>400,697.33</b>
	<b>Ending Fund Balance</b>		<b>782,435.27</b>
	<b>Total Liabilities And Fund Balance</b>		<b>1,810,393.18</b>



Fund 082 LIBRARY GRANTS & GIFTS FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
082-100-11360	A/R - OTHER GRANTS RECEIVABLE	7,152.20	7,152.20
	A/R - OTHER	7,152.20	7,152.20
082-100-10000	CASH/INVESTMENTS CHECKING ACCT - LF BANK & TRST	(73,952.28)	(81,376.47)
	CASH/INVESTMENTS	(73,952.28)	(81,376.47)
082-000-00001	DUE TO OTHER FUNDS DUE TO/FROM OTHER FUNDS	20,604.89	20,604.89
	DUE TO OTHER FUNDS	20,604.89	20,604.89
	<b>Total Assets</b>	<b>(46,195.19)</b>	<b>(53,619.38)</b>
*** Liabilities ***			
	ACCOUNTS PAYABLE		
	ACCOUNTS PAYABLE	0.00	0.00
	<b>Total Liabilities</b>	<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
082-290-29000	NET POSITION/FUND BALANCE UNRESERVED FUND BALANCE	(46,195.19)	(46,195.19)
	NET POSITION/FUND BALANCE	(46,195.19)	(46,195.19)
	<b>Total Fund Balance</b>	<b>(46,195.19)</b>	<b>(46,195.19)</b>
	<b>Beginning Fund Balance</b>		<b>(46,195.19)</b>
	<b>Net of Revenues VS Expenditures</b>		<b>(7,424.19)</b>
	<b>Ending Fund Balance</b>		<b>(53,619.38)</b>
	<b>Total Liabilities And Fund Balance</b>		<b>(53,619.38)</b>

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CHECK DATE FROM 11/18/2020 - 12/09/2020

DB: Lake Bluff

Banks: LIBCK, LIBEP

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
12/03/2020	LIBCK	14574	844867958759	AMAZON	JUVENILE PROGRAM SUPPLIES	080-603-43720	53.48
		14574	465737743399		OUTREACH SUPPLIES	080-603-43730	21.98
		14574	436865565455		ADULT NON-FICTION BOOKS	080-603-45000	23.99
		14574	493463888754		ADULT NON-FICTION BOOKS	080-603-45000	19.95
		14574	976567958358		ADULT NON-FICTION BOOKS	080-603-45000	76.79
		14574	999769488956		ADULT FICTION BOOKS	080-603-45100	18.16
		14574	646659349557		ADULT FICTION BOOKS	080-603-45100	30.46
		14574	978673933756		ADULT AUDIO VISUAL MATERIAL	080-603-45200	19.95
		14574	456746573785		ADULT AUDIO VISUAL MATERIAL	080-603-45200	14.99
		14574	633999936936		ADULT AUDIO VISUAL MATERIAL	080-603-45200	11.98
		14574	878495666765		ADULT AUDIO VISUAL MATERIAL	080-603-45200	17.99
		14574	689846636553		ADULT AUDIO VISUAL MATERIAL	080-603-45200	17.98
		14574	745793599566		ADULT AUDIO VISUAL MATERIAL	080-603-45200	13.99
		14574	453867965489		ADULT AUDIO VISUAL MATERIAL	080-603-45200	25.86
		14574	669554845938		ADULT AUDIO VISUAL MATERIAL	080-603-45200	22.99
		14574	455896458346		ADULT AUDIO VISUAL MATERIAL	080-603-45200	40.06
		14574	465844779486		ADULT AUDIO VISUAL MATERIAL	080-603-45200	14.98
		14574	934558338894		ADULT AUDIO VISUAL MATERIAL	080-603-45200	11.99
		14574	467634484378		ADULT AUDIO VISUAL MATERIAL	080-603-45200	35.56
		14574	433599746379		ADULT AUDIO VISUAL MATERIAL	080-603-45200	12.59
		14574	473769496763		ADULT AUDIO VISUAL MATERIAL	080-603-45200	18.92
		14574	757639994393		ADULT AUDIO VISUAL MATERIAL	080-603-45200	68.46
		14574	854956648844		ADULT AUDIO VISUAL MATERIAL	080-603-45200	14.56
		14574	883536338757		ADULT AUDIO VISUAL MATERIAL	080-603-45200	17.79
		14574	954754583363		ADULT AUDIO VISUAL MATERIAL	080-603-45200	14.96
		14574	989754848597		ADULT AUDIO VISUAL MATERIAL	080-603-45200	53.43
		14574	876483767767		ADULT AUDIO VISUAL MATERIAL	080-603-45200	17.99
		14574	999833667877		ADULT AUDIO VISUAL MATERIAL	080-603-45200	53.91
		14574	463934867587		ADULT AUDIO VISUAL MATERIAL	080-603-45200	13.99
		14574	439956744355		ADULT AUDIO VISUAL MATERIAL	080-603-45200	23.49
		14574	998987738658		ADULT AUDIO VISUAL MATERIAL	080-603-45200	14.98
		14574	736767578996		ADULT AUDIO VISUAL MATERIAL	080-603-45200	37.95
		14574	465835788647		ADULT AUDIO VISUAL MATERIAL	080-603-45200	26.98
		14574	435557634537		ADULT AUDIO VISUAL MATERIAL	080-603-45200	24.95
		14574	444737583378		ADULT AUDIO VISUAL MATERIAL	080-603-45200	30.68
		14574	445559773443		ADULT AUDIO VISUAL MATERIAL	080-603-45200	53.92
		14574	539988483677		ADULT AUDIO VISUAL MATERIAL	080-603-45200	24.18
		14574	967769599575		ADULT AUDIO VISUAL MATERIAL	080-603-45200	12.99
		14574	883934554545		ADULT AUDIO VISUAL MATERIAL	080-603-45200	25.98
		14574	455864369439		ADULT AUDIO VISUAL MATERIAL	080-603-45200	70.96

CHECK DISBURSEMENT REPORT FOR VILLAGE OF LAKE BLUFF

User: EBAILEY

CHECK DATE FROM 11/18/2020 - 12/09/2020

DB: Lake Bluff

Banks: LIBCK, LIBEP

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		14574	467994498665		ADULT AUDIO VISUAL MATERIAL	080-603-45200	(14.99)
		14574	586389976584		ADULT AUDIO VISUAL MATERIAL	080-603-45200	(0.71)
		14574	437549837376		PICTURE BOOKS, READERS	080-603-45410	102.09
		14574	463549466774		PICTURE BOOKS, READERS	080-603-45410	15.29
		14574	947855633556		PICTURE BOOKS, READERS	080-603-45410	16.19
		14574	454348359658		VIDEO GAMES	080-603-45510	114.97
		14574	449486438655		TRENDING TITLES	080-603-45520	17.58
		14574	457386966367		TRENDING TITLES	080-603-45520	17.53
							<b>1,394.74</b>
12/03/2020	LIBCK	14575		VOID	** VOIDED **		** VOIDED **
				Void Reason: Created From Check Run Process			
12/03/2020	LIBCK	14576	2035444572	BAKER & TAYLOR ENTERTAIN	TECHNICAL SERVICES SUPPLIES	080-603-43668	26.13
		14576	2035525985		TECHNICAL SERVICES SUPPLIES	080-603-43668	21.21
		14576	2035499772		TECHNICAL SERVICES SUPPLIES	080-603-43668	8.79
		14576	2035527064		TECHNICAL SERVICES SUPPLIES	080-603-43668	14.96
		14576	2035463682		TECHNICAL SERVICES SUPPLIES	080-603-43668	12.76
		14576	2035516458		TECHNICAL SERVICES SUPPLIES	080-603-43668	12.33
		14576	2035433870		TECHNICAL SERVICES SUPPLIES	080-603-43668	12.71
		14576	2035582968		TECHNICAL SERVICES SUPPLIES	080-603-43668	20.34
		14576	2035615732		TECHNICAL SERVICES SUPPLIES	080-603-43668	9.57
		14576	2035582964		TECHNICAL SERVICES SUPPLIES	080-603-43668	25.59
		14576	2035443316		TECHNICAL SERVICES SUPPLIES	080-603-43668	0.69
		14576	2035438847		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.38
		14576	2035582172		TECHNICAL SERVICES SUPPLIES	080-603-43668	32.16
		14576	2035471376		TECHNICAL SERVICES SUPPLIES	080-603-43668	3.45
		14576	2035531697		TECHNICAL SERVICES SUPPLIES	080-603-43668	5.52
		14576	2035540292		TECHNICAL SERVICES SUPPLIES	080-603-43668	2.07
		14576	2035603538		TECHNICAL SERVICES SUPPLIES	080-603-43668	10.08
		14576	2035581048		TECHNICAL SERVICES SUPPLIES	080-603-43668	8.88
		14576	2035424133		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.98
		14576	2035519791		TECHNICAL SERVICES SUPPLIES	080-603-43668	0.69
		14576	2035504230		TECHNICAL SERVICES SUPPLIES	080-603-43668	0.69
		14576	2035519965		TECHNICAL SERVICES SUPPLIES	080-603-43668	3.87
		14576	2035535873		TECHNICAL SERVICES SUPPLIES	080-603-43668	0.69
		14576	2035494139		TECHNICAL SERVICES SUPPLIES	080-603-43668	0.69
		14576	2035577282		TECHNICAL SERVICES SUPPLIES	080-603-43668	0.69
		14576	2035566605		TECHNICAL SERVICES SUPPLIES	080-603-43668	0.69
		14576	2035556484		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.29
		14576	2035566625		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.29

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
14576		2035535147			TECHNICAL SERVICES SUPPLIES	080-603-43668	1.29
14576		2035558906			TECHNICAL SERVICES SUPPLIES	080-603-43668	1.29
14576		2035603537			TECHNICAL SERVICES SUPPLIES	080-603-43668	1.29
14576		2035507447			TECHNICAL SERVICES SUPPLIES	080-603-43668	0.69
14576		2035603744			TECHNICAL SERVICES SUPPLIES	080-603-43668	21.03
14576		2035486779			TECHNICAL SERVICES SUPPLIES	080-603-43668	1.38
14576		2035549843			TECHNICAL SERVICES SUPPLIES	080-603-43668	2.07
14576		2035520244			TECHNICAL SERVICES SUPPLIES	080-603-43668	0.69
14576		2035577247			TECHNICAL SERVICES SUPPLIES	080-603-43668	1.98
14576		2035549596			TECHNICAL SERVICES SUPPLIES	080-603-43668	4.74
14576		2035622019			TECHNICAL SERVICES SUPPLIES	080-603-43668	14.31
14576		2035643064			TECHNICAL SERVICES SUPPLIES	080-603-43668	2.07
14576		2035535873			TEEN PROGRAM SUPPLIES	080-603-43740	10.21
14576		2035499772			ADULT NON-FICTION BOOKS	080-603-45000	192.74
14576		2035527064			ADULT NON-FICTION BOOKS	080-603-45000	333.25
14576		2035463682			ADULT NON-FICTION BOOKS	080-603-45000	267.58
14576		2035516458			ADULT NON-FICTION BOOKS	080-603-45000	330.00
14576		2035433870			ADULT NON-FICTION BOOKS	080-603-45000	236.99
14576		2035615732			ADULT NON-FICTION BOOKS	080-603-45000	272.11
14576		2035531697			ADULT NON-FICTION BOOKS	080-603-45000	120.30
14576		2035540292			ADULT NON-FICTION BOOKS	080-603-45000	70.10
14576		2035581048			ADULT NON-FICTION BOOKS	080-603-45000	228.55
14576		2035557599			ADULT NON-FICTION BOOKS	080-603-45000	13.63
14576		2035556484			ADULT NON-FICTION BOOKS	080-603-45000	31.84
14576		2035603744			ADULT NON-FICTION BOOKS	080-603-45000	571.61
14576		2035643064			ADULT NON-FICTION BOOKS	080-603-45000	101.62
14576		2035582964			ADULT FICTION BOOKS	080-603-45100	436.08
14576		2035603538			ADULT FICTION BOOKS	080-603-45100	168.79
14576		2035622019			ADULT FICTION BOOKS	080-603-45100	287.08
14576		2035535147			ADULT LARGE PRINT MATERIAL	080-603-45110	17.94
14576		2035558906			ADULT LARGE PRINT MATERIAL	080-603-45110	17.93
14576		2035582968			JUVENILE NON-FICTION	080-603-45400	382.34
14576		2035438847			JUVENILE NON-FICTION	080-603-45400	27.87
14576		2035471376			JUVENILE NON-FICTION	080-603-45400	74.94
14576		2035519791			JUVENILE NON-FICTION	080-603-45400	32.77
14576		2035549843			JUVENILE NON-FICTION	080-603-45400	42.06
14576		2035577247			JUVENILE NON-FICTION	080-603-45400	46.99
14576		2035444572			PICTURE BOOKS, READERS	080-603-45410	514.51
14576		2035525985			PICTURE BOOKS, READERS	080-603-45410	401.47
14576		2035443316			PICTURE BOOKS, READERS	080-603-45410	22.07

CHECK DISBURSEMENT REPORT FOR VILLAGE OF LAKE BLUFF

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		14576	2035582172		PICTURE BOOKS, READERS	080-603-45410	544.91
		14576	2035577282		PICTURE BOOKS, READERS	080-603-45410	14.31
		14576	2035486779		PICTURE BOOKS, READERS	080-603-45410	39.82
		14576	2035520244		PICTURE BOOKS, READERS	080-603-45410	10.21
		14576	2035549596		PICTURE BOOKS, READERS	080-603-45410	72.25
		14576	2035603536		JUVENILE FICTION	080-603-45420	7.38
		14576	2035566625		JUVENILE FICTION	080-603-45420	16.22
		14576	2035507447		JUVENILE FICTION	080-603-45420	9.65
		14576	2035424133		TEEN BOOKS	080-603-45450	18.47
		14576	2035504230		TEEN BOOKS	080-603-45450	10.78
		14576	2035566605		TEEN BOOKS	080-603-45450	10.21
		14576	2035519965		GRAPHIC NOVELS	080-603-45470	76.85
		14576	2035494139		GRAPHIC NOVELS	080-603-45470	17.03
		14576	2035603537		GRAPHIC NOVELS	080-603-45470	28.59
							<b>6,424.07</b>
12/03/2020	LIBCK	14577		VOID	** VOIDED **		** VOIDED **
				Void Reason: Created From Check Run Process			
12/03/2020	LIBCK	14578	GOO103020	CLARENCE GOODMAN	ADULT PROGRAM SUPPLIES	080-603-43710	225.00
12/03/2020	LIBCK	14579	COM111220	COMCAST	UTILITIES	080-603-43230	158.35
12/03/2020	LIBCK	14580	MAR113020	CONSTANCE MARTIN L.	ADULT PROGRAM SUPPLIES	080-603-43710	250.00
12/03/2020	LIBCK	14581	CHA103020	KAREN CHAN FINANCIAL	EDUADULT PROGRAM SUPPLIES	080-603-43710	200.00
12/03/2020	LIBCK	14582	27177	CRYSTAL MAINTENANCE	SERVBUILDG MAINT/CLEANING SERVICE	080-603-41000	322.50
12/03/2020	LIBCK	14583	6870923	DEMCO, INC	TECHNICAL SERVICES SUPPLIES	080-603-43668	20.09
		14583	6875475		TECHNICAL SERVICES SUPPLIES	080-603-43668	166.20
							<b>186.29</b>
12/03/2020	LIBCK	14584	HER103020	DONNA HERULA	ADULT PROGRAM SUPPLIES	080-603-43710	200.00
12/03/2020	LIBCK	14585	ERI113020	FIRST BANKCARD	MAINTENANCE-BUILDING/METRO ST	080-603-41000	90.00
		14585	ERI113020		PATRON&STAFF SOFTWARE/ADOBE #	080-603-45600	15.93
		14585	ERI113020		MISCELLANEOUS EXPENSES/PAYPAI	080-603-46100	25.30
							<b>131.23</b>
12/03/2020	LIBCK	14586	ELI113020	FIRST BANKCARD	POSTAGE	080-603-43300	9.90
		14586	ELI113020		JUVENILE PROGRAM SUPPLIES/CRA	080-603-43720	129.43
							<b>139.33</b>

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**CHECK DISBURSEMENT REPORT FOR VILLAGE OF LAKE BLUFF**  
**CHECK DATE FROM 11/18/2020 - 12/09/2020**  
**Banks: LIBCK, LIBEP**

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
12/03/2020	LIBCK	14587	LYN113020	FIRST BANKCARD	MAINTENANCE-GROUNDS	080-603-41050	13.50
12/03/2020	LIBCK	14588	MCO113020	FIRST BANKCARD	DUES/ALA MEMBERSHIP RENEWAL	080-603-42440	292.00
		14588	MCO113020		DUES/ILA MEMBERSHIP RENEWAL	080-603-42440	100.00
		14588	MCO113020		PRINTING/E-NEWSLETTER/ADOBE	080-603-43410	29.99
		14588	MCO113020		OUTREACH SUPPLIES/GO WIFI	080-603-43730	3.00
		14588	MCO113020		PATRON & STAFF SOFTWARE/ONLIN	080-603-45600	39.99
		14588	MCO113020		PATRON & STAFF SOFTWARE/ILL	080-603-45600	9.95
		14588	MCO113020		MISCELLANEOUS EXP/INTERESTS	080-603-46100	5.90
							<b>480.83</b>
12/03/2020	LIBCK	14589	A13256502321	ILLINOIS LABOR LAW POSTEOFFICE SUPPLIES		080-603-43550	99.50
12/03/2020	LIBCK	14590	535762	JUNIOR LIBRARY GUILD	PERIODICALS	080-603-45500	72.00
12/03/2020	LIBCK	14591	KDEP-7562	KANOPY LLC	ADULT REFERENCE/E-REFER	080-603-45220	1,000.00
12/03/2020	LIBCK	14592	LCFPD112020	LAKE COUNTY FOREST PRESEADULT PROGRAM SUPPLIES		080-603-43710	80.00
12/03/2020	LIBCK	14593	99673697	MIDWEST TAPE	ADULT AUDIO VISUAL MATERIAL	080-603-45200	461.89
		14593	HOO11302020		ADULT REFERENCE/E-REFER	080-603-45220	590.46
							<b>1,052.35</b>
12/03/2020	LIBCK	14594	MJF111020	BLYTHE MARTIN PRODUCTION	JUVENILE PROGRAM SUPPLIES	080-603-43720	350.00
12/03/2020	LIBCK	14595	CHA103020	MONICA GARRETON CHAVEZ	ADULT PROGRAM SUPPLIES	080-603-43710	200.00
12/03/2020	LIBCK	14596	MC00008808	MURPHY & MILLER, INC.	MAINTENANCE-BUILDING	080-603-41000	2,437.50
12/03/2020	LIBCK	14597	01018CO20399760	OVERDRIVE , INC	E-BOOKS	080-603-45460	284.94
		14597	01018CO20410091		E-BOOKS	080-603-45460	262.98
		14597	01018CO20420976		E-BOOKS	080-603-45460	268.95
		14597	01018CP20427303		E-BOOKS	080-603-45460	527.97
							<b>1,344.84</b>
12/03/2020	LIBCK	14598	465649	POSTNET IL106	OFFICE SUPPLIES	080-603-43550	43.99
		14598	466254		OUTREACH SUPPLIES	080-603-43730	58.41
							<b>102.40</b>
12/03/2020	LIBCK	14599	VRA111020	SCOTTY VRABLIK	JUVENILE PROGRAM SUPPLIES	080-603-43720	200.00
12/03/2020	LIBCK	14600	306182	SUBURBAN ELEVATOR	ELEVATOR MAINTENANCE	080-603-41020	69.00
12/03/2020	LIBCK	14601	317093	TECH SYSTEMS, INC	MAINTENANCE-BUILDING	080-603-41000	456.00

**CHECK DISBURSEMENT REPORT FOR VILLAGE OF LAKE BLUFF**

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
12/03/2020	LIBCK	14602	THO111020	CHRISTINE THORNTON	JUVENILE PROGRAM SUPPLIES	080-603-43720	250.00
12/03/2020	LIBCK	14603	COM103020	TIMOTHY COMMUNICATIONS	IADULT PROGRAM SUPPLIES	080-603-43710	300.00
12/03/2020	LIBCK	14604	126736898	ULINE	OFFICE SUPPLIES	080-603-43550	71.95
		14604	126736899		OFFICE SUPPLIES	080-603-43550	87.56
							<b>159.51</b>
TOTAL - ALL FUNDS					TOTAL OF 31 CHECKS (2 voided)		18,298.94

--- GL TOTALS ---

080-603-41000	MAINTENANCE-BUILDING	3,306.00
080-603-41020	ELEVATOR MAINTENANCE	69.00
080-603-41050	MAINTENANCE-GROUNDS	13.50
080-603-42440	DUES	392.00
080-603-43230	UTILITIES	158.35
080-603-43300	POSTAGE	9.90
080-603-43410	PRINTING/E-NEWSLETTER	29.99
080-603-43550	OFFICE SUPPLIES	303.00
080-603-43668	TECHNICAL SERVICES SUPPLIES	480.31
080-603-43710	ADULT PROGRAM SUPPLIES	1,455.00
080-603-43720	JUVENILE PROGRAM SUPPLIES	982.91
080-603-43730	OUTREACH SUPPLIES	83.39
080-603-43740	TEEN PROGRAM SUPPLIES	10.21
080-603-45000	ADULT NON-FICTION BOOKS	2,891.05
080-603-45100	ADULT FICTION BOOKS	940.57
080-603-45110	ADULT LARGE PRINT MATERIAL	35.87
080-603-45200	ADULT AUDIO VISUAL MATERIAL	1,328.17
080-603-45220	ADULT REFERENCE/E-REFER	1,590.46
080-603-45400	JUVENILE NON-FICTION	606.97
080-603-45410	PICTURE BOOKS, READERS	1,753.12
080-603-45420	JUVENILE FICTION	33.25
080-603-45450	TEEN BOOKS	39.46
080-603-45460	E-BOOKS	1,344.84
080-603-45470	GRAPHIC NOVELS	122.47
080-603-45500	PERIODICALS	72.00
080-603-45510	VIDEO GAMES	114.97
080-603-45520	TRENDING TITLES	35.11
080-603-45600	PATRON & STAFF SOFTWARE	65.87
080-603-46100	MISCELLANEOUS EXPENSES	31.20
	TOTAL	18,298.94

**Monthly Statistics Summary  
November 2020**

**Library Usage Summary**

**Total November Circulation**

FY	Total	Avg. Circ/Hour	% Diff
20-21	4479	45.70	-33.1%
19-20	6691	25.54	-3.4%
18-19	6928	27.06	

**Total Circulation Fiscal Year to Date**

FY	Total	Avg. Circ/Hour	% Diff
20-21	30829	59.00	-45.3%
19-20	56337	30.73	-4.7%
18-19	59101	32.35	

**Total November Visits**

FY	Total Visits	Avg. Visits/Hour	% Diff
20-21	1004	10.24	-78.7%
19-20	4724	18.03	1.9%
18-19	4637	18.11	

**Total Visits Fiscal Year to Date**

FY	Total Visits	Avg. Visits/Hour	% Diff
20-21	2688	5.14	-93.4%
19-20	41024	22.38	1.4%
18-19	40477	22.15	

**Total November Programs**

FY	# of Programs	% Diff	Attendance	% Diff
20-21	16	-27.3%	165	-7.3%
19-20	22	-26.7%	178	-53.4%
18-19	30		382	

**Total Programs Fiscal Year to Date**

FY	# of Programs	% Diff	Attendance	% Diff
20-21	106	-52.3%	1275	-72.8%
19-20	222	-1.8%	4685	4.3%
18-19	226		4492	

**Online Access**

**Total November eMaterials**

FY	OverDrive	Hoopla	Axis 360	Kanopy	Flipster	% Diff
20-21	1339	253	18	81	33	53.9%
19-20	883	138	11	78	10	32.5%
18-19	769	48	N/A	23	5	

**Total eMaterials Fiscal Year to Date**

FY	OverDrive	Hoopla	Axis 360	Kanopy	Flipster	% Diff
20-21	9741	1826	112	870	189	50.3%
19-20	7057	884	60	424	50	31.8%
18-19	5888	350	N/A	140	52	

**Total November Website Usage**

FY	Page Loads	% Diff	Unique Visitors	% Diff
20-21	11552	56.6%	1417	-73.3%
19-20	7377	6.6%	5305	22.7%
18-19	6920		4323	

**Total Website Usage Fiscal Year to Date**

FY	Page Loads	% Diff	Unique Visitors	% Diff
20-21	83796	55.7%	9816	-73.6%
19-20	53816	9.9%	37183	12.5%
18-19	48978		33055	

**Total November Database Usage**

FY	Research	Book Related	Online Learning	% Diff
20-21	211	138	33	-18.9%
19-20	301	145	25	-26.9%
18-19	565	76	3	

**Total Database Usage Fiscal Year to Date**

FY	Research	Book Related	Online Learning	% Diff
20-21	1751	1535	468	3.1%
19-20	2183	1279	178	-56.4%
18-19	7355	859	127	

**Other Services - Top Performers**

**Total November Other Services**

FY	Curbside	Take Ten	Temp Card App
20-21	256	9	10
19-20			
18-19			

**Total Other Services Fiscal Year to Date**

FY	Curbside	Take Ten	Temp Card App
20-21	997	47	72
19-20			
18-19			



**Monthly Statistics Summary  
November 2020**

**Adult Services Summary**

**Total November Circulation**

FY	Fiction	NonFic	A/V	Total	% Diff
20-21	457	348	277	1136	-59.2%
19-20	685	665	1249	2786	-18.3%
18-19	795	750	1614	3408	

**Total Circulation Fiscal Year to Date**

FY	Fiction	NonFic	A/V	Total	% Diff
20-21	2668	2013	2042	7104	-67.3%
19-20	5788	5145	9255	21741	-15.4%
18-19	6856	5989	11130	25689	

**Total November Programs**

FY	# of Programs	% Diff	Attendance	% Diff
20-21	9	12.5%	66	-10.8%
19-20	8	-11.1%	74	-39.3%
18-19	9		122	

**Total Programs Fiscal Year to Date**

FY	# of Programs	% Diff	Attendance	% Diff
20-21	58	-9.4%	378	-44.6%
19-20	64	-14.7%	682	-36.1%
18-19	75		1068	

**Teen Services Summary**

**Total November Circulation**

FY	Total	% Diff
20-21	47	-36.5%
19-20	74	-23.7%
18-19	97	

**Total Circulation Fiscal Year to Date**

FY	Total	% Diff
20-21	399	-58.2%
19-20	954	-7.5%
18-19	1031	

**Total November Programs**

FY	# of Programs	% Diff	Attendance	% Diff
20-21	1	-50.0%	3	0.0%
19-20	2	-33.3%	3	50.0%
18-19	3		2	

**Total Programs Fiscal Year to Date**

FY	# of Programs	% Diff	Attendance	% Diff
20-21	14	-51.7%	51	-90.2%
19-20	29	26.1%	523	388.8%
18-19	23		107	

**Youth Services Summary**

**Total November Circulation**

FY	Fiction	NonFic	A/V	Total	% Diff
20-21	1096	265	83	1444	-40.1%
19-20	1602	404	390	2409	4.9%
18-19	1477	383	436	2296	

**Total Circulation Fiscal Year to Date**

FY	Fiction	NonFic	A/V	Total	% Diff
20-21	7775	1589	708	10072	-55.8%
19-20	15815	3396	3573	22784	-4.5%
18-19	17110	3424	3318	23852	

**Total November Programs**

FY	# of Programs	% Diff	Attendance	% Diff
20-21	6	-50.0%	96	-5.0%
19-20	12	-33.3%	101	-60.9%
18-19	18		258	

**Total Programs Fiscal Year to Date**

FY	# of Programs	% Diff	Attendance	% Diff
20-21	43	-66.7%	642	-81.6%
19-20	129	0.8%	3480	4.9%
18-19	128		3317	

**Technical Services**

**Total November Activity**

FY	Acquisitions	Deletions	Difference
20-21	342	14	328
19-20	362	626	-264
18-19	607	516	91

**Total Activity Fiscal Year to Date**

FY	Acquisitions	Deletions	Difference
20-21	2965	1701	1264
19-20	3745	6491	-2746
18-19	3994	2133	1861