

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, October 19, 2021 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044

NOTICE: The meeting of the Board of Library Trustees of the Lake Bluff Public Library will be held without a quorum of Trustees physically present. The Trustees will conduct the Board meeting with Trustees attending remotely via electronic means. This method of conducting the Board meeting is authorized by Executive Order of the Governor (COVID-19 Executive Order No. 5, March 16, 2020).

In keeping with guidelines on meetings and social distancing, there will be no physical gathering of Trustees or the Public at the Library. The meeting is open to attendance by the public by the following:

Join Zoom Meeting

<https://us06web.zoom.us/j/83037557472?pwd=bWNEMk1BdDBjQXR5WlgxQU91c040QT09>

Meeting ID: 830 3755 7472

Passcode: 384801

One tap mobile

+13126266799,,83037557472#,,,,*384801# US (Chicago)

+13017158592,,83037557472#,,,,*384801# US (Washington DC)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 301 715 8592 US (Washington DC)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 720 707 2699 US (Denver)

Meeting ID: 830 3755 7472

Passcode: 384801

Find your local number: <https://us06web.zoom.us/j/83037557472>

Questions related to the Library agenda can be sent before or during the meeting to Eric Bailey ebailey@lakeblufflibrary.org. The meeting will be recorded, with the recording made available through the Library's website. For any questions, please contact Library Director Eric Bailey at 847-401-4952 or ebailey@lakeblufflibrary.org

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board (5 minutes)(7:07pm)** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
 - a. Approval of Minutes of September 21, 2021 Board Meeting **(action)(5 minutes)(7:12pm)**
5. **September 2021 Financial Reports – Detailed Balance and Revenue/Expense (action) (5 minutes)(7:17pm)**
 - a. September Detailed Revenue & Expense Report
 - b. September Detailed Balance Sheet
6. **Approval of checks (action)(5 minutes)(7:22pm)**
 - a. September Monthly Checks (14918-14927, 14929-14954)**(action)**
7. **Committee Reports (15 minutes)(7:37pm) (Did Not Meet)**
 - a. Building and Grounds Committee (**CHAIR:** Jerch. **MEMBERS:** Meierhoff, and Shaul.)
 - b. Bylaw and Policy Committee (**MEMBERS:** Heintzelman and Meierhoff.)
 - c. Community Engagement Committee (**CHAIR:** Graziano. **MEMBERS:** Jerch.)
 - d. Finance Committee (**CHAIR:** Hayes. **MEMBERS:** Meierhoff, and Zaute.)
 - e. Human Resources Committee (**CHAIR:** Jerch. **MEMBERS:** Graziano and Heintzelman.)
 - f. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Stroh.)
 - g. Long Range Planning Committee (**CHAIR:** Heintzelman. **MEMBERS:** Hayes and Zaute.)
 - h. Technology Committee (**CHAIR:** Zaute. **Members:** Hayes and Shaul.)
8. **New Business**
 - a. Illinois Libraries Present Intergovernmental Agreement **(action)(10 minutes)(7:47pm)**
9. **Old Business**
 - a. Capital Project Update **(5 minutes)(7:52pm)**
10. **Director's Report (5 minutes)(7:57pm)**
 - a. Director's Narrative Report

11. Executive Session(s)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board**13. Adjournment (1 minute)(7:58pm)****Attachments:**

Statistics for September 2021

Friends Meeting Dates for 2021

Fine Revenue Report

Intergovernmental Agreement for Illinois Libraries Present

Upcoming Board Meetings: November 16, 2021, December 14, 2021, and January 18, 2022.