

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, February 15, 2022 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044

NOTICE: Due to the COVID-19 emergency, this meeting will be held primarily virtually pursuant to Section 7(e) of the Open Meetings Act. Members of the public may view and participate in the meeting remotely via:

Join Zoom Meeting

<https://us06web.zoom.us/j/81026241742?pwd=MjEvSTMrZHVQYWJBaU1FaXBpMGNDQT09>

Meeting ID: 810 2624 1742

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As required by law, at least one representative from the Library will be present at the Library and the virtual meeting will be simulcast for any members of the public who do not wish to view the virtual meeting from another location. Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or during the meeting to Eric Bailey ebailey@lakeblufflibrary.org The meeting will be recorded, with the recording made available through the Library's website. For any questions, please contact Library Director Eric Bailey at 847-234-2540 xt 110 or ebailey@lakeblufflibrary.org

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board (5 minutes)(7:07pm)** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
 - a. Approval of Minutes of January 18th, 2022 Board Meeting **(action)(5 minutes)(7:12pm)(available at meeting)**
5. **January 2022 Financial Reports – Detailed Balance and Revenue/Expense (action) (5 minutes)(7:17pm)**
 - a. January Detailed Revenue & Expense Report
 - b. January Detailed Balance Sheet
6. **Approval of checks (action)(5 minutes)(7:22pm)**
 - a. January Monthly Checks (15068, 15070-15112)**(action)**
7. **Committee Reports (10 minutes)(7:32pm) (Met)**
 - a. Building and Grounds Committee (**CHAIR:** Jerch. **MEMBERS:** Meierhoff, and Shaul.)
 - b. Campaign Planning Committee (AD HOC) (**CHAIR:** Meierhoff. **MEMBERS:** Heintzelman and Jerch.)
 - c. Finance Committee (**CHAIR:** Hayes. **MEMBERS:** Meierhoff, and Zaute.)
 - d. Human Resources Committee (**CHAIR:** Graziano. **MEMBERS:** Jerch and Heintzelman.)
 - e. Long Range Planning Committee (**CHAIR:** Heintzelman. **MEMBERS:** Hayes and Zaute.)

(Did Not Meet)

 - f. Bylaw and Policy Committee (**MEMBERS:** Heintzelman and Meierhoff.)
 - g. Community Engagement Committee (**CHAIR:** Graziano. **MEMBERS:** Jerch.)
 - h. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jerch and Graziano.)
 - i. Technology Committee (**CHAIR:** Zaute. **Members:** Hayes and Shaul.)
8. **New Business**
 - a. Annual Evaluation **(10 minutes)(7:42pm)**
9. **Old Business**
 - a. Draft Budget for FY2022-2023: Second Reading **(action)(15 minutes)(7:57pm)**
 - b. Capital Project Update/Coordinator’s Report **(5 minutes)(8:02pm)**

10. Director's Report (5 minutes)(8:07pm)

- a. Director's Narrative Report

11. Executive Session(s)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board

13. Adjournment (1 minute)(8:08pm)

Attachments:

Statistics for January 2022

Draft Budget for FY 2022-2023

Upcoming Board Meetings: March 15, April 19, and May 17, 2022.