

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, March 15, 2022 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044

NOTICE: Due to the COVID-19 emergency, this meeting will be held primarily virtually pursuant to Section 7(e) of the Open Meetings Act. Members of the public may view and participate in the meeting remotely via:

Join Zoom Meeting

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Meeting ID: 827 9440 4813

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Meeting ID: 827 9440 4813

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Find your local number: <https://us06web.zoom.us/j/82794404813?pwd=Zk9kdWpzNFY2eU1xaHJ5QXRvTmpFZz09>

As required by law, at least one representative from the Library will be present at the Library and the virtual meeting will be simulcast for any members of the public who do not wish to view the virtual meeting from another location. Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or during the meeting to Eric Bailey ebailey@lakeblufflibrary.org The meeting will be recorded, with the recording made available through the Library's website. For any questions, please contact Library Director Eric Bailey at 847-234-2540 xt 110 or ebailey@lakeblufflibrary.org

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board (5 minutes)(7:07pm)** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
 - a. Approval of Minutes of February 15th, 2022 Board Meeting **(action)(5 minutes)(7:12pm)**
5. **February 2022 Financial Reports – Detailed Balance and Revenue/Expense (action) (5 minutes)(7:17pm)**
 - a. February Detailed Revenue & Expense Report
 - b. February Detailed Balance Sheet
6. **Approval of checks (action)(5 minutes)(7:22pm)**
 - a. February Monthly Checks (15113, 15115-15139)**(action)**
7. **Committee Reports (10 minutes)(7:32pm) (Met)**
 - a. Building and Grounds Committee (**CHAIR:** Jerch. **MEMBERS:** Meierhoff, and Shaul.)
 - b. Campaign Planning Committee (AD HOC) (**CHAIR:** Meierhoff. **MEMBERS:** Heintzelman and Jerch.)
 - c. Human Resources Committee (**CHAIR:** Graziano. **MEMBERS:** Jerch and Heintzelman.)
 - (Did Not Meet)**
 - d. Bylaw and Policy Committee (**MEMBERS:** Heintzelman and Meierhoff.)
 - e. Community Engagement Committee (**CHAIR:** Graziano. **MEMBERS:** Jerch.)
 - f. Finance Committee (**CHAIR:** Hayes. **MEMBERS:** Meierhoff, and Zaute.)
 - g. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jerch and Graziano.)
 - h. Long Range Planning Committee (**CHAIR:** Heintzelman. **MEMBERS:** Hayes and Zaute.)
 - i. Technology Committee (**CHAIR:** Zaute. **Members:** Hayes and Shaul.)
8. **New Business**
 - a. Trustee for April 23 Friends of the Library Meeting **(10 minutes)(7:42pm)**
9. **Old Business**
 - a. Annual Evaluation for Library Director **(10 minutes)(7:52pm)**
 - b. Social Media Policy **(action)(15 minutes)(8:07pm)(available at meeting)**
 - c. Capital Project Update/Coordinator's Report **(5 minutes)(8:12pm)**

10. Director's Report (5 minutes)(8:17pm)

- a. Director's Narrative Report

11. Executive Session(s)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board

13. Adjournment (1 minute)(8:18pm)

Attachments:

Statistics for February 2022

Upcoming Board Meetings: April 19, May 17, and June 21, 2022.