

**Lake Bluff Public Library**  
**Board of Library Trustees Meeting**  
**Tuesday, May 17<sup>th</sup>, 2022 at 7:00 PM**  
123 E. Scranton Ave, Lake Bluff, IL 60044

**NOTICE: Due to the COVID-19 emergency, this meeting will be held primarily virtually pursuant to Section 7(e) of the Open Meetings Act. Members of the public may view and participate in the meeting remotely via:**

Join Zoom Meeting

<https://us06web.zoom.us/j/85176969581?pwd=aG9VZ2VxTm9PbDQyOEp3RmlsL3p0UT09>

Meeting ID: 851 7696 9581

Passcode: 002574

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Meeting ID: 851 7696 9581

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Find your local number: <https://us06web.zoom.us/j/85176969581>

As required by law, at least one representative from the Library will be present at the Library and the virtual meeting will be simulcast for any members of the public who do not wish to view the virtual meeting from another location. Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or during the meeting to Eric Bailey [ebailey@lakeblufflibrary.org](mailto:ebailey@lakeblufflibrary.org) The meeting will be recorded, with the recording made available through the Library's website. For any questions, please contact Library Director Eric Bailey at 847-234-2540 xt 110 or [ebailey@lakeblufflibrary.org](mailto:ebailey@lakeblufflibrary.org)

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Election of Secretary Pro Tempore (5 minutes)(7:07pm)**
4. **Election of Board Officers and Selection of Committee Members (10 minutes)(7:17pm)**
5. **Opportunity for Public to Address the Board (5 minutes)(7:22pm)** (limit 5 minutes per person per meeting)
6. **Approval of Minutes**
  - a. Approval of Minutes of April 19<sup>th</sup>, 2022 Board Meeting **(action)(5 minutes)(7:27pm)**
7. **April 2022 Financial Reports – Detailed Balance and Revenue/Expense (action) (5 minutes)(7:32pm)**
  - a. April Detailed Revenue & Expense Report
  - b. April Detailed Balance Sheet
8. **Approval of checks (action)(5 minutes)(7:37pm)**
  - a. April Monthly Checks (15172, 15174-15226)**(action)**
9. **Committee Reports (10 minutes)(7:47pm) (Met)**
  - a. Building and Grounds Committee (**CHAIR:** Jerch. **MEMBERS:** Meierhoff, and Shaul.)
  - b. Campaign Planning Committee (AD HOC) (**CHAIR:** Meierhoff. **MEMBERS:** Heintzelman and Jerch.)
  - c. Technology Committee (**CHAIR:** Zaute. **Members:** Hayes and Shaul.)

**(Did Not Meet)**

  - d. Bylaw and Policy Committee (**MEMBERS:** Heintzelman and Meierhoff.)
  - e. Community Engagement Committee (**CHAIR:** Graziano. **MEMBERS:** Jerch.)
  - f. Finance Committee (**CHAIR:** Hayes. **MEMBERS:** Meierhoff, and Zaute.)
  - g. Human Resources Committee (**CHAIR:** Graziano. **MEMBERS:** Jerch and Heintzelman.)
  - h. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jerch and Graziano.)
  - i. Long Range Planning Committee (**CHAIR:** Heintzelman. **MEMBERS:** Hayes and Zaute.)
10. **New Business**
  - a. Amendment to User Behavior Policy **(5 minutes)(7:52pm)(action)**
  - b. Amendment to Circulation Policy **(10 minutes)(8:02pm)(action)**
  - c. Resolution Adopting Prevailing Wage Ordinance **(5 minutes)(8:07pm)(action)**
  - d. Nonresident Card Program Participation **(5 minutes)(8:12pm)(action)**

**11. Old Business**

- a. Capital Project Update/Coordinator's Report **(5 minutes)(8:17pm)**

**12. Director's Report (5 minutes)(8:22pm)**

- a. Director's Narrative Report

**13. Executive Session(s)**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

**14. Any and all other business which may properly come before the Board**

**15. Adjournment (1 minute)(8:23pm)**

**Attachments:**

Statistics for April 2022

Amendment to User Behavior Policy

Amendment to Circulation Policy

Resolution Adopting Prevailing Wage Ordinance

Nonresident Card Program Participation

**Upcoming Board Meetings: June 21, July 19, and August 16, 2022.**