

LAKE BLUFF PUBLIC LIBRARY
123 E. Scranton Avenue
Lake Bluff, Illinois 60044

NOTICE OF BUILDING AND GROUNDS COMMITTEE

The Building and Grounds Committee of the Lake Bluff Public Library Board of Trustees will meet in person for the purposes outlined below:

Lake Bluff Public Library Board of Trustees Meeting of Building and Grounds Committee
Wednesday, August 30, 2023 at 7 PM in Spruth Room

Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or shared in person during the meeting to Library Director Renee Grassi at rgrassi@lakeblufflibrary.org. For any other questions, contact at Renee Grassi at 847-234-2540.

AGENDA

I. Call to order

II. Roll Call

III. Public Comment

IV. ACTION: Elect Chair of Building and Grounds Committee

V. ACTION: Approve Building and Grounds Committee Minutes from February 16, 2023

VI. Discuss standing meeting date and time for Building and Grounds Committee

VII. Review, discuss, and clarify the Scope of Committee and its relationship to Library Director

VIII. Begin review of draft proposal for contracted Building Project Manager position; discuss and prioritize B&G projects for scope of work

IX. Director updates

- a. Present findings from Electrician walk-through in July of needed and recommended electrical work for building and property**
 - a. Review work prioritized by Director**
 - b. Discuss and determine work for Part 2, if needed**
- b. Progress made on Engberg Anderson Accessibility and Site Evaluation**
- c. Share quote and possible timeline for south side exterior wall painting project; discuss prioritization**

IX. Executive Session

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)**
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)**

VII. Any and all other business that may properly come before this committee

XI. Adjournment

All regular meetings and committee meetings of the Lake Bluff Board of Library Trustees are open to the public. If you wish to attend the August 30, 2023 meeting and have special requirements as outlined in the Americans with Disabilities Act, please notify the Library Director Renee Grassi by 12 pm on Tuesday, August 30, 2023.