

# LAKE BLUFF PUBLIC LIBRARY

123 E. Scranton Avenue

Lake Bluff, Illinois 60044

## NOTICE OF BUILDING AND GROUNDS COMMITTEE

The Building and Grounds Committee of the Lake Bluff Public Library Board of Trustees will meet in person for the purposes outlined below:

### Lake Bluff Public Library Board of Trustees Meeting of Building and Grounds Committee Wednesday, December 13 at 7 PM in Spruth Room

Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or shared in person during the meeting to Library Director Renee Grassi at [rgrassi@lakeblufflibrary.org](mailto:rgrassi@lakeblufflibrary.org). For any other questions, contact at Renee Grassi at 847-234-2540.

#### **AGENDA**

I. Call to order

II. Roll Call

III. Public Comment

IV. **ACTION:** Review and approve minutes from Committee Meeting on October 4, 2023

V. Presentation: Implementing Menstruation Products at Lake Bluff Public Library: Eliza Jarvi, Youth Services Manager and Renee Grassi, Library Director

VI. Presentation: Site Evaluation and Accessibility Final Report, Shaun Kelly, Engberg Anderson Architecture

VII. Discussion of Scope of Work with Priority Energy for Air Quality Testing

IX. Library Director Updates

- a. Exterior Lighting: Application for Architectural Review Board mtg due 12/19
- b. Building and Grounds Project Manager status of job posting
- c. Building projects on hold until 2024 and/or spring
  - a. Clean gutters
  - b. Paint exterior wood siding on south side of the building
  - c. Outdoor sprinkling system assessment
  - d. Window cleaning
  - e. Install new display panels in Adult Services
  - f. Order and install new toilet

X. Executive Session

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

XI. Any and all other business that may properly come before this committee

XII. Adjournment

All regular meetings and committee meetings of the Lake Bluff Board of Library Trustees are open to the public. If you wish to attend the December 13, 2023 meeting and have special requirements as outlined in the Americans with Disabilities Act, please notify the Library Director Renee Grassi by 9 am on December 3, 2023.