

**LAKE BLUFF PUBLIC LIBRARY**  
**123 E. Scranton Avenue**  
**Lake Bluff, Illinois 60044**

**NOTICE OF BUILDING AND GROUNDS COMMITTEE**

The Building and Grounds Committee of the Lake Bluff Public Library Board of Trustees will meet in person for the purposes outlined below:

**Lake Bluff Public Library Board of Trustees Meeting of Building and Grounds Committee**  
**Wednesday, October 4 at 7 PM in Spruth Room**

Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or shared in person during the meeting to Library Director Renee Grassi at [rgrassi@lakeblufflibrary.org](mailto:rgrassi@lakeblufflibrary.org). For any other questions, contact at Renee Grassi at 847-234-2540.

**AGENDA**

**I. Call to order**

**II. Roll Call**

**III. Public Comment**

**IV. ACTION: Review and approve minutes from Committee Meeting on August 30, 2023**

**V. ACTION: Review and approve minutes from Committee Meeting on September 22, 2023**

**VI. Discussion: Relocating HVAC exhaust output on the east side of library building**

**VII. Discussion: Air Quality Testing**

**VIII. Discussion: Second Quote for Additional Electrical Work**

**IX. Library Director Updates**

- a. Meeting with Lake Bluff Library Foundation – Renee and Janie**
- b. Status of library's state-mandated backflow testing (Chicago Backflow: vendor)**
- c. Status of Engberg Anderson Accessibility Report**
- d. Building and Grounds Project Manager status of job posting**
- e. Exterior Painting Project**

**X. Executive Session**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)**
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)**

**XI. Any and all other business that may properly come before this committee**

**XII. Adjournment**

All regular meetings and committee meetings of the Lake Bluff Board of Library Trustees are open to the public. If you wish to attend the October 4, 2023 meeting and have special requirements as outlined in the Americans with Disabilities Act, please notify the Library Director Renee Grassi by 9 am on October 4, 2023.