

LAKE BLUFF PUBLIC LIBRARY

123 E. Scranton Avenue
Lake Bluff, Illinois 60044

NOTICE OF BYLAWS AND POLICY COMMITTEE

The Bylaws and Policy Committee of the Lake Bluff Public Library Board of Trustees will meet in person for the purposes outlined below:

Lake Bluff Public Library Board of Trustees Meeting of Bylaws and Policy Committee Tuesday, February 6, 2024 at 7:30 PM in Spruth Room

Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or shared in person during the meeting to Library Director Renee Grassi at rgrassi@lakeblufflibrary.org. For any other questions, contact at Renee Grassi at 847-234-2540.

AGENDA

I. Call to Order

II. Roll Call

III. Public Comment

IV. ACTION: Review and Approve Minutes from December 7, 2023

VI. Old Business

- a. Discuss proposed revisions needed for Library's Collection Development Policy and Request for Reconsideration Policy in pursuant to 75 ILCS 10/ Illinois Library System Act 23 Ill. Adm. Code 3035 Illinois State Library Grant Programs
- b. ACTION: Vote to approve recommended changes to Collection Development Policy
- c. ACTION: Vote to approve recommended changes to Request for Reconsideration Policy

VII. New Business

- a. Review and discuss sample Compensation Philosophy and Policy from HR Source's Final Report; discuss possible content changes to Library's Personnel Policy – Section 4: Employment and Compensation
- b. Review, discuss and update Policy Priority List

VII. Executive Session

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

VII. Any and all other business that may properly come before this committee

XI. Adjournment

All regular meetings and committee meetings of the Lake Bluff Board of Library Trustees are open to the public. If you wish to attend the February 6, 2024 meeting and have special requirements as outlined in the Americans with Disabilities Act, please notify the Library Director Renee Grassi by 12 pm on Tuesday, February 6, 2024.