

LAKE BLUFF PUBLIC LIBRARY
123 E. Scranton Avenue
Lake Bluff, Illinois 60044

NOTICE OF Combined Meeting for Finance & HR Committees

The Finance and HR Committees of the Lake Bluff Public Library Board of Library Trustees will meet virtually on Zoom for the purposes outlined below:

Lake Bluff Public Library Board of Trustees Meeting for Finance & HR Committees
Thursday, April 6, 2023 at 7:00 PM
Lake Bluff Public Library
123 E. Scranton Avenue
Lake Bluff, Illinois 60044

NOTICE: Due to the COVID-19 emergency, this meeting will be held primarily virtually pursuant to Section 7(e) of the Open Meetings Act. Members of the public may view and participate in the meeting remotely via:

Join Zoom Meeting
<https://us06web.zoom.us/j/2069598344>
Meeting ID: 206 959 8344
One tap mobile
+13092053325,,2069598344# US
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Dial by your location
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 305 224 1968 US
+1 646 931 3860 US
+1 253 205 0468 US
Meeting ID: 206 959 8344
Find your local number:
<https://us06web.zoom.us/u/kbdF5On7zq>

As required by law, at least one representative from the Library will be present at the Library and the virtual meeting will be simulcast for any members of the public who do not wish to view the virtual meeting from another location. Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or during the meeting to Library Director Renee Grassi at rgrassi@lakeblufflibrary.org. The meeting will be recorded, with the recording made available through the Library's website. For any questions, contact at Renee Grassi at 847-234-2540 or rgrassi@lakeblufflibrary.org.

AGENDA

I. Call to order (1 min)

II. Roll Call (1 min)

III. Review & Approval of Finance Committee Meeting Minutes from March 7, 2023 (3 min)

IV. Review & Approval of HR Committee Meeting Minutes from February 10, 2023 (3 min)

V. Presentation of Staff Recognition Proposal and Discussion (20 min)

VI. Director Update: Priorities for Finance and HR work in FY2023-2024 (10 min)

- **Staffing Needs**
- **Job Descriptions**
- **Salary Benchmarking Project**

VIII. Any and all other business that may properly come before this committee (2 min)

IX. Adjournment (1 min)

All regular meetings and committee meetings of the Lake Bluff Board of Library Trustees are open to the public. If you wish to attend the April 6, 2023 meeting and have special requirements as outlined in the Americans with Disabilities Act, please notify the Library Director, Renee Grassi, by 12:00pm on April 6, 2023.