

LAKE BLUFF PUBLIC LIBRARY

123 E. Scranton Avenue
Lake Bluff, Illinois 60044

NOTICE OF ENGAGEMENT COMMITTEE

The Engagement Committee of the Lake Bluff Public Library Board of Trustees will meet in person for the purposes outlined below:

Lake Bluff Public Library Board of Trustees Meeting of Engagement Committee Friday, February 16, 2024 at 2 PM in Spruth Room

Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or shared in person during the meeting to Library Director Renee Grassi at rgrassi@lakeblufflibrary.org. For any other questions, contact at Renee Grassi at 847-234-2540.

AGENDA

I. Call to Order

II. Roll Call

III. Public Comment

IV. ACTION: Approve Engagement Committee Minutes from January 11, 2024

V. New Business

- A. Discussion: Trustee Onboarding
 - 1. Review packet; discuss formatting for Lake Bluff Library Trustee packet
 - 2. Trustee Training checklist; What topics? What order?
 - 3. Other onboarding experiences: mentorship, other
- B. Discussion: Community Engagement
 - 1. Prioritize groups for speaking to first
 - 2. Developing a cohesive and comprehensive message for community
 - 3. Determine how to involve Trustees in the process.
 - Long Range Planning Committee updates; Strategic Plan project timeline
 - Hours Pilot
 - Trustee Training
 - Village Board engagement
 - Other
- C. Discussion: Board Retreat Planning (if any)

VI. Executive Session

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

VII. Any and all other business that may properly come before this committee

VIII. Adjournment

All regular meetings and committee meetings of the Lake Bluff Board of Library Trustees are open to the public. If you wish to attend the February 16, 2024 meeting and have special requirements as outlined in the Americans with Disabilities Act, please notify the Library Director Renee Grassi by 12 pm on Friday, February 16, 2024.