

**LAKE BLUFF PUBLIC LIBRARY**  
**123 E. Scranton Avenue**  
**Lake Bluff, Illinois 60044**

## **NOTICE OF Human Resources Committee Meeting**

The Human Resources Committee of the Lake Bluff Public Library Board of Library Trustees will meet at the Lake Bluff Public Library on Tuesday, July 12<sup>th</sup>, 2022, at 1:00pm for the purposes outlined below:

**Lake Bluff Public Library Board of Trustees Human Resources Committee Meeting**  
**Tuesday, July 12<sup>th</sup>, 2022 at 1:00pm**  
**At the Lake Bluff Public Library**  
**123 E. Scranton Avenue**  
**Lake Bluff, Illinois 60044**

Due to the COVID-19 emergency, this meeting will be held primarily virtually pursuant to Section 7(e) of the Open Meetings Act. Members of the public may view and participate in the meeting remotely via:

Join Zoom Meeting

<https://us06web.zoom.us/j/89177409152?pwd=cW5nNVkvSzFIRGtIOHBBS1BzbVlxZz09>

Meeting ID: 891 7740 9152

Passcode: 523775

One tap mobile

+13017158592,,89177409152#,,,,\*523775# US (Washington DC)

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Dial by your location

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+1 646 931 3860 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 444 9171 US

+1 720 707 2699 US (Denver)

Meeting ID: 891 7740 9152

Passcode: 523775

Find your local number: <https://us06web.zoom.us/j/89177409152?pwd=cW5nNVkvSzFIRGtIOHBBS1BzbVlxZz09>

As required by law, at least one representative from the Library will be present at the Library and the virtual meeting will be simulcast for any members of the public who do not wish to view the virtual meeting from another location. Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or during the meeting to Eric Bailey [ebailey@lakeblufflibrary.org](mailto:ebailey@lakeblufflibrary.org) The meeting will be recorded, with the recording made available through the Library's website. For any questions, please contact Library Director Eric Bailey at 847-234-2540 xt 110 or [ebailey@lakeblufflibrary.org](mailto:ebailey@lakeblufflibrary.org)

## **AGENDA**

**I. Call to order (1 minute)(1:01pm)**

**II. Roll Call**

**III. Minutes of June 3<sup>rd</sup>, 2022 HR Committee Meeting (5 minutes)(1:06pm)**

**IV. Exit Interviews (24 minutes)(1:30pm)**

**V. Review Processes (20 minutes)(1:50pm)**

**VI. Job Descriptions (10 minutes)(2:00pm)**

**VII. Any and all other business that may properly come before this committee**

**VIII. Adjournment (1 minute)(2:01pm)**

All regular meetings and committee meetings of the Lake Bluff Board of Library Trustees are open to the public. If you wish to attend the July 12<sup>th</sup>, 2022 meeting and have special requirements as outlined in the Americans with Disabilities Act, please notify the Library Director, Eric Bailey, by 10:00am on July 12<sup>th</sup>, 2022.