

LAKE BLUFF PUBLIC LIBRARY

123 E. Scranton Avenue

Lake Bluff, Illinois 60044

NOTICE OF HUMAN RESOURCES COMMITTEE

The Human Resources Committee of the Lake Bluff Public Library Board of Trustees will meet in person for the purposes outlined below:

Lake Bluff Public Library Board of Trustees Meeting of Human Resource Committee Friday, December 8, 2023 at 2 PM in Spruth Room

Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or shared in person during the meeting to Library Director Renee Grassi at rgrassi@lakeblufflibrary.org. For any other questions, contact at Renee Grassi at 847-234-2540.

AGENDA

I. Call to Order

II. Roll Call

III. Public Comment

IV. ACTION: Review and Approve Minutes from August 29, 2023

V. ACTION: Review and Approve Minutes from October 11, 2023

VI. Old Business

- a. Discuss any follow-up from Trustee Friedeman and HR proposal

VII. New Business

- a. ACTION: Vote to approve calendar for Library Director's performance review
- b. Staff Luncheon on Friday, January 5, 2024
- c. HR Source Final Report Update
- d. Research on HR Committees at other libraries

VIII. Executive Session

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

IX. Any and all other business that may properly come before this committee

X. Adjournment

All regular meetings and committee meetings of the Lake Bluff Board of Library Trustees are open to the public. If you wish to attend the December 8 2023 meeting and have special requirements as outlined in the Americans with Disabilities Act, please notify the Library Director Renee Grassi by 12 pm on Friday, December 8, 2023.