

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, February 20, 2024 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044

The in-person meeting will be simulcast for any members of the public who do not wish to attend the meeting in-person at the Lake Bluff Public Library building. Questions related to the Library agenda can be sent before or during the meeting to Library Director Renee Grassi at rgrassi@lakeblufflibrary.org. The meeting will be recorded, with the recording made available through the Library's website. For any questions, contact at Renee Grassi at 847-234-2540 or rgrassi@lakeblufflibrary.org.

NOTICE: Members of the public may attend in-person or participate in the meeting remotely via Zoom:

Join Zoom Meeting

<https://us06web.zoom.us/j/2069598344?omn=84167303760>

Meeting ID: 206 959 8344

One tap mobile

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Agenda

- 1. Call to Order**
- 2. Roll Call (1 min)**
- 3. Pledge of Allegiance (1 min)**
- 4. Additions & Corrections to the Agenda (2 min)**
- 5. Opportunity for Public to Address the Board (5 min)**
- 6. Remarks by Village Board President Regis Charlot (10 minutes)**
- 7. Building Presentation by Shaun Kelly, Engberg Anderson Architects (1 hr. 45 minutes)**
- 8. Approval of Board Meeting Minutes (5 min)**
 - a. ACTION: Approval of Minutes of January 24, 2024 Board Meeting
- 9. Library Director Updates (7 min)**
 - a. Director's Report
 - b. Monthly Statistics Reports
- 10. Committee Reports (25 min)**

(Met)

 - a. Bylaws & Policy Committee (**CHAIR:** Friedeman. **MEMBERS:** Graziano and Zaute.)
 - b. Building and Grounds Committee (**CHAIR:** Jerch. **MEMBERS:** Berg, Shaul.)
 - c. Finance Committee (**CHAIR:** Hayes. **MEMBERS:** Shaul, Zaute.)
 - d. Technology Committee (**CHAIR:** TBD. **MEMBERS:** Hayes, Zaute, Shaul)
 - e. Engagement Committee (**CHAIR:** Berg. **MEMBERS:** Graziano)

(Did Not Meet)

 - f. Human Resources Committee (**CHAIR:** Graziano. **MEMBERS:** Jerch and Shaul.)
 - g. Long Range Planning Committee (**CHAIR:** Shaul. **MEMBERS:** Friedeman)
 - h. Intergovernmental Committee (**MEMBERS:** Jerch, Grassi)
 - i. Special Topics Committee (AD HOC. Committee membership is assigned by topic)
- 11. January 2024 Financial Reports (5 min)**

- a. ACTION: Approve January Detailed Revenue & Expense Report
- b. ACTION: Approve January Monthly Check Disbursement (15905- 15940)

12. New Business

- a. ACTION: Vote to approve and adopt the FY 2024-2025 Budget
- b. ACTION: Vote to approve and adopt the FY 2025-2025 Budget
- c. ACTION: Vote to updated Collection Development Policy
- d. ACTION: Vote to approve Resolution 2024.2.20.A Resolution in Support of SB2787 – Amends the Illinois Local Library Act and the Public Library District Act of 1991 Regarding Competitive Bidding
- e. Presentation and Discussion: Hours Pilot Report for Jan. 2024

13. Library Correspondence (7 min)

- a. PPRT Lake Forester Article
- b. PPRT web announcement
- c. Lake County Chronicle Article

14. Any and all other business which may properly come before the Board (10 min)

- a. Board Retreat scheduled Saturday, February 24 from 9 am – 1 pm at Lake Bluff Park District

15. Executive Session(s) if needed

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

16. Adjournment (1 minute)

Attachments

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| <ul style="list-style-type: none"> • Lake Bluff Library Building Systems & Site Report • CRS Data File 2022 Draft • Lake Bluff Accessibility Report • IL Environmental Barriers Act & Accessibility Code • Public Libraries and the Law – ADA • Regular Minutes • Directors Report Jan2024 • January 2024 FY Statistical Graph • January 2024 3 Year Comparison • January Revenue and Expenditures Report • January Check Disbursement Report • FY 2024-2025 Budget | <ul style="list-style-type: none"> • FY 2025-2025 Budget • Collection Development Policy Draft • Resolution 2024.2.20.A • January 2024 Hours Pilot Monthly Report • Hours Pilot Comments Jan2024 • January 2024 Heat Map • Recommended Hours of Service by Population ILA Standards 4.0 • Spring 2024 Letter from Director • Spring 2024 Hours Pilot Survey • PPRT Lake Forester Article • PPRT web announcement • Lake County Chronicle Article |
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Upcoming Board Meetings

- February 24, 2024 at 9 am: IN PERSON; Library Board Retreat at Lake Bluff Park District
- March 19, 2024 at 7 pm: IN PERSON, Lake Bluff Public Library
- April 16, 2024 at 7 pm: IN PERSON, Lake Bluff Public Library