

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, December 13, 2011 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance

- 1. Call to Order & Roll Call**
- 2. Additions & Corrections to the Agenda**
- 3. Approval of Minutes**
 - a. Approval of minutes of 11/8/11 regular meeting **(action)**
 - b. Approval of minutes of 12/6/11 special meeting **(action)**
- 4. Approval of checks (Green Pages)**
 - a. Manual checks (TBA xxxxx-xxxxx) **(action)**
 - b. Monthly checks (TBA xxxxx-xxxxx) **(action)**
- 5. November 2011 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages)**
 - a. Detailed Balance Sheet **(action)**
 - b. Detailed Revenue & Expense Report **(action)**
 - c. Detailed Revenue & Expense Report with Percentages **(action)**
- 6. Opportunity for Public to Address the Board (limit 5 minutes per person per meeting)**
- 7. Old Business**
 - a. Accounting for missing check #10119
 - b. Discussion of Bird Memorial Fund – purpose, balance, how to account for funds on balance sheets
 - c. Resignation of Trustee Linda Verbeke and process to replace her
 - d. Polaris, RFP for integrated library systems
- 8. Director's Report**
 - a. Director's Narrative Report
 - b. Statistical Report
 - c. Announcements and correspondence
 - d. Friends meeting attendee for January
 - e. Programs of interest to Library Trustees
- 9. New Business**
 - a. Director/Interim director search update and discussion (possible actions)
 - b. Overview of FY 2012-2013 Budget (first reading)
 - c. Discussion of cost sharing agreement with Vliet Museum (possible action)

10. Committee Reports

- a. Finance Committee (Stroh, Marozsan, Gottshall)
- b. Human Resources Committee (Gottshall, Bush)
- c. Building and Grounds Committee (Stroh, Meierhoff)
- d. Technology Committee (Marozsan, Meierhoff)
- e. Public Relations/Advocacy/Fundraising
- f. Friends Liaison (Bush, Nickels)
- g. Historical Museum Liaison (Nickels, Bush)
- h. Long Range Planning Committee

11. Executive session

- a. Director/Interim director search update and discussion
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board**13. Adjournment**

Attachments:

Upcoming Board Meetings: