

**Lake Bluff Public Library**  
**Board of Library Trustees Meeting**  
**Tuesday, November 8, 2011 at 7:00 PM**  
123 E. Scranton Ave  
Lake Bluff, IL 60044  
Enter through main entrance

1. **Call to Order & Roll Call**
2. **Additions & Corrections to the Agenda**
3. **Approval of checks** (Green Pages)
  - a. Manual checks (TBA)
  - b. Monthly checks (TBA)
4. **Consent Agenda** – any item on the consent agenda may be removed for discussion, if desired. The items on the Consent Agenda will be approved by roll call vote without further discussion.
  - a. Approval of minutes of the October 11, 2011 regular meeting (**action**)
  - b. Treasurer’s report (if any)
5. **October 2011 Financial Reports** – Detailed Balance and Revenue/Expense -2 versions (Yellow Pages)
  - a. Detailed Balance Sheet (**action**)
  - b. Detailed Revenue & Expense Report (**action**)
  - c. Detailed Revenue & Expense Report with Percentages (**action**)
6. **Director’s Report**
  - a. Director’s Narrative Report
  - b. Statistical Report
  - c. Friends meeting attendee for October
7. **Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
8. **Old Business**
  - a. **Renovation summary**
9. **Executive session**
10. **Committee Reports**
  - a. Finance Committee (Carole Stroh, John Marozsan, Julie Gottshall)
  - b. Human Resources Committee (Julie Gottshall, Karen Bush)
  - c. Building and Grounds Committee (Carole Stroh, Kathy Meierhoff)
  - d. Technology Committee (John Marozsan, Kathy Meierhoff)
  - e. Public Relations/Advocacy/Fundraising
  - f. Friends Liaison (Karen Bush, Judy Nickels, Linda Verbeke)
  - g. Vliet Liaison (Judy Nickels, Karen Bush)
  - h. Long Range Planning Committee

**11. New Business**

- a. Approval of 2012 Holidays
- b. Approval of 2012 Board Meeting dates
- c. Approval of 2011 property tax Levy for 2012-2013 Budget
- d. FOIA requirements for elected officials
- e. Discussion of expired cost sharing agreement with the Lake Bluff History Museum

**12. Announcements and Correspondence**

**13. Programs of Interest to Library Trustees**

**14. Any and all other business which may properly come before the Board**

**15. Adjournment**

**Attachments:**

**Upcoming Board Meetings: December 13, January 10 (proposed), February 14 (proposed)**