

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, September 13, 2011 at 7:00 PM
123 E. Scranton Ave
Lake Bluff, IL 60044
Enter through main entrance

1. **Call to Order & Roll Call**
2. **Additions & Corrections to the Agenda**
3. **Approval of checks** (Green Pages)
 - a. Manual checks (10118-10130)
 - b. Monthly checks (10131-10171)
4. **Consent Agenda** – any item on the consent agenda may be removed for discussion, if desired. The items on the Consent Agenda will be approved by roll call vote without further discussion.
 - a. Approval of minutes of the August 9, 2011 regular meeting (**action**)
 - b. Treasurer’s report (if any)
5. **August 2011 Financial Reports** – Detailed Balance and Revenue/Expense -2 versions (Yellow Pages)
 - a. Detailed Balance Sheet (**action**)
 - b. Detailed Revenue & Expense Report (**action**)
 - c. Detailed Revenue & Expense Report with Percentages (**action**)
6. **Director’s Report**
 - a. Director’s Narrative Report
 - b. Statistical Report
 - c. Friends meeting attendee for September
7. **Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
8. **Old Business**
 - a. **Renovation update**
9. **Executive session**
10. **Committee Reports**
 - a. Finance Committee (Carole Stroh, John Marozsan, Julie Gottshall)
 - b. Human Resources Committee (Julie Gottshall, Karen Bush)
 - c. Building and Grounds Committee (Carole Stroh, Kathy Meierhoff)
 - d. Technology Committee (John Marozsan, Kathy Meierhoff)
 - e. Public Relations/Advocacy/Fundraising
 - f. Friends Liaison (Karen Bush, Judy Nickels, Linda Verbeke)
 - g. Vliet Liaison (Judy Nickels, Karen Bush)
 - h. Long Range Planning Committee

11. New Business

- a. Discussion of requirements for the FY2012 per capita grant from the Illinois State Library
- b. New state law for the disclosure of employee "total compensation"
- c. Alternatives for computer signup policy
- d. Bicycle parking in front of the new entrance

12. Announcements and Correspondence**13. Programs of Interest to Library Trustees****14. Any and all other business which may properly come before the Board****15. Adjournment****Attachments:**

Payment summary of renovation work completed to date

Library Director's Benchmark (North Shore Libraries)

Screen shots from search results when no "hits" are found in the catalog

Upcoming Board Meetings: October 11, November 8, December 13