

**Lake Bluff Public Library**  
**Board of Library Trustees Meeting**  
**Tuesday, April 16, 2013 at 7:00 PM**  
123 E. Scranton Ave, Lake Bluff, IL 60044  
Enter Through Library Main Entrance

1. **Call to Order**
2. **Additions & Corrections to the Agenda**
3. **Approval of Minutes**
  - a. Approval of Minutes of 3/12/2013 Regular Meeting of the Board **(action)**
  - b. Approval of Minutes of 3/12/2013 Building and Grounds Committee Meeting **(action)**
  - c. Approval of Minutes of 4/11/2013 Technology Committee Meeting **(action)**
4. **March 2013 Financial Reports** – Detailed Balance and Revenue/Expense (Yellow Pages)
  - a. March Detailed Balance Sheet **(action)**
  - b. March Detailed Revenue & Expense Report **(action)**
  - c. March Revenue & Expense Report with Percentages **(action)**
5. **Approval of checks** (Green Pages)
  - a. March Manual Checks (11035-11045) **(action)**
  - b. March Monthly Checks (11046-10071) **(action)**
6. **Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
7. **Old Business**
  - a. Draft of Long Range Plan **(action)**
8. **Director's Report**
  - a. Director's Narrative Report
  - b. Statistical Report
  - c. Announcements and Correspondence
  - d. Friends Meeting Attendee for May 11
  - e. Programs of Interest to Library Trustees
9. **New Business**
  - a. Recommendation for Integrated Library System Vendor **(action)**
  - b. Draft of New Mission Statement **(action)**
  - c. Library Shelving
  - d. May Checks **(action)**

**10. Executive Session**

- a. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

**11. Committee Reports**

- a. Finance Committee (Stroh, Kregor, Bush)
- b. Human Resources Committee (Gottshall, Bush, Meierhoff)
- c. Building and Grounds Committee (Stroh, Meierhoff)
- d. Technology Committee (Kregor, Wojda)
- e. Public Relations/Advocacy/Fundraising (Gottshall, Wojda)
- f. Friends Liason (rotates among trustees)
- g. Intergovernmental Committee (Stroh, Bush)
- h. Long Range Planning Committee (Kregor, Wojda)

**12. Any and all other business which may properly come before the Board****13. Adjournment****Attachments:**

**Draft of Long Range Plan**

**Recommendation for a New ILS Vendor**

**Summary of the State of the Library's Upright Shelving**

**Letter from Museum Board**

**Per Capita Grant Letter**

**Gazebo News Article**

**Upcoming Board Meetings: June 18, July 9, and August 13 2013.**