

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, August 13, 2013 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter Through Library Main Entrance

1. **Call to Order**
2. **Approval of Minutes**
 - a. Approval of Minutes of 7/9/2013 Technology Committee Meeting **(action)**
 - b. Approval of Minutes of 7/9/2013 Regular Board Meeting **(action)**
 - c. Approval of Minutes of 7/25/2013 Building and Grounds Committee Meeting **(action)**
 - d. Approval of Minutes of 8/6/2013 Technology Committee Meeting **(action)**
3. **July 2013 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages)**
 - a. Treasurer’s Report **(action)**
 - b. July Detailed Balance Sheet **(action)**
 - c. July Detailed Revenue & Expense Report **(action)**
4. **Approval of checks (Green Pages)**
 - a. July Manual Checks (11204-11216) **(action)**
 - b. July Monthly Checks (11218-11265) **(action)**
5. **Opportunity for Public to Address the Board (limit 5 minutes per person per meeting)**
6. **Old Business**
 - a. Integrated Library System Proposal **(action)**
7. **Director’s Report**
 - a. Director’s Narrative Report
 - b. Statistical Report
 - c. Announcements and Correspondence
 - d. Friends Meeting Attendee for September 14
 - e. Programs of Interest to Library Trustees
8. **New Business**
 - a. Reading Garden Contract **(possible action)**
 - b. Per Capita Grant Requirements
 - c. Shelving Update **(possible action)**
 - d. Museum Alterations and Additions **(action)**
 - e. Museum Electrical Work **(action)**

9. Executive Session

- a. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

10. Committee Reports

- a. Finance Committee (Butler, Kregor)
- b. Human Resources Committee (Stroh, Wojda, Butler)
- c. Building and Grounds Committee (Stroh, Meierhoff, Schons)
- d. Technology Committee (Kregor, Wojda, Butler)
- e. Public Relations/Advocacy/Fundraising (Schnell, Wojda, Schons)
- f. Intergovernmental Committee (Stroh, Schnell)
- g. Long Range Planning Committee (Kregor, Wojda, Butler)

11. Any and all other business which may properly come before the Board**12. Adjournment****Attachments:**

**Innovative Interfaces Final Proposal for the Sierra Integrated Library System
Contract Regarding Reading Garden
Per Capita Grant Requirements
Excerpts from Lease to Lake Bluff History Museum
Request for Electrical Work by Museum**

Upcoming Board Meetings: September 10, October 8 2013, and November 12.