

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, February 12, 2013 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter Through Library Main Entrance

- 1. Call to Order**
- 2. Additions & Corrections to the Agenda**
- 3. Approval of Minutes**
 - a. Approval of Minutes of 1/08/2013 Regular Meeting of the Board **(action)**
 - b. Approval of Minutes of 1/24/2013 Technology Committee Meeting **(action)**
 - c. Approval of Minutes of 2/5/2013 Human Resources Committee Meeting **(action)**
- 4. January 2013 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages)**
 - a. January Detailed Balance Sheet **(action)**
 - b. January Detailed Revenue & Expense Report **(action)**
 - c. January Detailed Revenue & Expense Report **(action)**
- 5. Approval of checks (Green Pages)**
 - a. January Manual Checks (10952-10953, 10955-10961) **(action)**
 - b. January Monthly Checks (10962-10995) **(action)**
- 6. Opportunity for Public to Address the Board (limit 5 minutes per person per meeting)**
- 7. Old Business**
 - a. Revised Patron Behavior Policy **(action)**
 - b. Revised Computer Usage Policy **(action)**
 - c. Budget for Fiscal Year 2013-2014 **(action)**
- 8. Director's Report**
 - a. Director's Narrative Report
 - b. Statistical Report
 - c. Announcements and Correspondence
 - d. Friends Meeting Attendee for April 13 (No Meeting in March)
 - e. Programs of Interest to Library Trustees
- 9. New Business**
 - a. Staff Reorganization and Salary Ranges **(action)**

10. Executive Session

- a. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

11. Committee Reports

- a. Finance Committee (Stroh, Kregor, Bush)
- b. Human Resources Committee (Gottshall, Bush, Meierhoff)
- c. Building and Grounds Committee (Stroh, Meierhoff)
- d. Technology Committee (Kregor, Wojda)
- e. Public Relations/Advocacy/Fundraising (Gottshall, Wojda)
- f. Friends Liason (rotates among trustees)
- g. Intergovernmental Committee (Stroh, Bush)
- h. Long Range Planning Committee (Kregor, Wojda)

12. Any and all other business which may properly come before the Board**13. Adjournment****Attachments:**

Draft of 2013-2014 FY Budget
Revised User Behavior Policy
Revised Computer Usage Policy
Flow Chart and Salary Ranges
Technology Timetable

Upcoming Board Meetings: March 12, April 9, 2013, and May 14.