

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, May 14, 2013 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter Through Library Main Entrance

1. **Call to Order**
2. **Additions & Corrections to the Agenda**
3. **Election of Secretary Pro Tempore**
4. **Election of Board Officers and Selection of Committee Members**
5. **Executive Session**
 - a. To discuss the selection of a person to fill a public office in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (3)
6. **Trustee Vacancy (possible action)**
7. **Approval of Minutes**
 - a. Approval of Minutes of 4/16/2013 Regular Meeting of the Board **(action)**
 - b. Approval of Minutes of 4/24/2013 Human Resources Committee Meeting **(action)**
8. **April 2013 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages)**
 - a. April Detailed Balance Sheet **(action)**
 - b. April Detailed Revenue & Expense Report **(action)**
 - c. April Revenue & Expense Report with Percentages **(action)**
9. **Approval of checks (Green Pages)**
 - a. April Manual Checks (11072-11078) **(action)**
 - b. April Monthly Checks (11079-11118) **(action)**
10. **Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
11. **Old Business**
 - a. Draft of Long Range Plan **(action)**
 - b. Draft of New Mission Statement **(action)**
 - c. Discussion of Library Shelving
 - d. Discussion of Integrated Library System
12. **Director's Report**
 - a. Director's Narrative Report
 - b. Statistical Report

- c. Announcements and Correspondence
- d. Friends Meeting Attendee for June 8
- e. Programs of Interest to Library Trustees

13. New Business

- a. Building and Grounds Update (**possible action**)
- b. FOIA Request

14. Executive Session

- a. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

15. Committee Reports

- a. Finance Committee (Stroh, Kregor, Bush)
- b. Human Resources Committee (Gottshall, Bush, Meierhoff)
- c. Building and Grounds Committee (Stroh, Meierhoff)
- d. Technology Committee (Kregor, Wojda)
- e. Public Relations/Advocacy/Fundraising (Gottshall, Wojda)
- f. Friends Liason (rotates among trustees)
- g. Intergovernmental Committee (Stroh, Bush)
- h. Long Range Planning Committee (Kregor, Wojda)

16. Any and all other business which may properly come before the Board**17. Adjournment****Attachments:**

Draft of Long Range Plan
Draft of New Mission Statement
Carl Schons Resume

Upcoming Board Meetings: June 18, July 9, and August 13 2013.