

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, November 12, 2013 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance

1. **Call to Order**
2. **Additions & Corrections to the Agenda**
3. **Approval of Minutes**
 - a. Approval of Minutes of 10/08/2013 Regular Board Meeting **(action)**
 - b. Approval of Minutes of 10/15/2013 Building and Grounds Committee Meeting **(action)**
 - c. Approval of Minutes of 10/17/2013 Human Resources Meeting **(action)**
 - d. Approval of Minutes of 11/01/2013 Special Emergency Committee Meeting **(action)**
 - e. Approval of Minutes of 11/8/2013 Finance Committee Meeting **(action)**
4. **October 2013 Financial Reports** – Detailed Balance and Revenue/Expense (Yellow Pages)
 - a. October Detailed Balance Sheet **(action)**
 - b. October Detailed Revenue & Expense Report **(action)**
5. **Approval of checks** (Green Pages)
 - a. October Manual Checks (11355-11369) **(action)**
 - b. October Monthly Checks (11370-11408) **(action)**
6. **Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
7. **Old Business**
 - a. (None)
8. **Director's Report**
 - a. Director's Narrative Report
 - b. Statistical Report
 - c. Announcements and Correspondence
 - d. Friends Meeting Attendee for November
 - e. Programs of Interest to Library Trustees
9. **New Business**
 - a. Acceptance of Auditors Reports **(action)**
 - b. Number of Committee Members **(action)**
 - c. Certificate of Appreciation
 - d. Tax Levy for Fiscal Year 2014-2015 **(action)**

- e. Rough Draft of Budget for Fiscal Year 2014-2015
- f. Board and Staff Holiday Luncheon

10. Executive Session

- a. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

11. Committee Reports

- a. Finance Committee (Butler, Kregor)
- b. Human Resources Committee (Stroh, Wojda, Butler)
- c. Building and Grounds Committee (Stroh, Meierhoff, Schons)
- d. Technology Committee (Kregor, Wojda, Butler)
- e. Public Relations/Advocacy/Fundraising (Schnell, Wojda, Schons)
- f. Intergovernmental Committee (Stroh, Schnell)
- g. Long Range Planning Committee (Kregor, Wojda, Butler)

12. Any and all other business which may properly come before the Board**13. Adjournment****Attachments:**

Auditors Statement
Auditors Report
Board of Trustees Committee Bylaws
Information on Tax Levy for Fiscal Year 2014-2015
Rough Draft of 2014-2015 Budget

Upcoming Board Meetings: December 10 2013, January 14 2014, and February 11, 2014.