

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, September 10, 2013 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter Through Library Main Entrance

1. **Call to Order, Additions**
2. **Discussion with Pam Russell, Acting Lake Bluff History Museum Director**
3. **Discussion of Proposed Museum Electrical Work (action)**
4. **Discussion of Library Needs and Tour of Facilities (action)**
5. **Approval of Minutes**
 - a. Approval of Minutes of 8/13/2013 Regular Board Meeting **(action)**
 - b. Approval of Minutes of 8/13/2013 Building and Grounds Committee Meeting **(action)**
6. **August 2013 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages)**
 - a. Treasurer’s Report **(action)**
 - b. August Detailed Balance Sheet **(action)**
 - c. August Detailed Revenue & Expense Report **(action)**
7. **Approval of checks (Green Pages)**
 - a. August Manual Checks (11266-11273) **(action)**
 - b. August Monthly Checks (11282-11313) **(action)**
8. **Opportunity for Public to Address the Board (limit 5 minutes per person per meeting)**
9. **Old Business**
 - a. (None)
10. **Director’s Report**
 - a. Director’s Narrative Report
 - b. Statistical Report
 - c. Announcements and Correspondence
 - d. Friends Meeting Attendee for October 12
 - e. Programs of Interest to Library Trustees
11. **New Business**
 - a. Library Closings for 2014 **(action)**
 - b. Library Board Meeting Dates 2014 **(action)**
 - c. Landscaping Project Update **(action)**

- d. Human Resources Committee

12. Executive Session

- a. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

13. Committee Reports

- a. Finance Committee (Butler, Kregor)
- b. Human Resources Committee (Stroh, Wojda, Butler)
- c. Building and Grounds Committee (Stroh, Meierhoff, Schons)
- d. Technology Committee (Kregor, Wojda, Butler)
- e. Public Relations/Advocacy/Fundraising (Schnell, Wojda, Schons)
- f. Intergovernmental Committee (Stroh, Schnell)
- g. Long Range Planning Committee (Kregor, Wojda, Butler)

14. Any and all other business which may properly come before the Board

15. Adjournment

Attachments:

**Request for Electrical Work by Museum
Library Needs and Suggested Remedies
Proposed Library Closings for 2014
Proposed Board Meeting Dates for 2014
Landscape Project Information
Plan Commission/Zoning Board of Appeals Notification**

Upcoming Board Meetings: October 8, November 12, and December 10, 2013.