

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, August 19, at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
4. **Introduction to a Staff Member (5 minutes)(7:10pm)**
5. **Approval of Minutes**
 - a. Approval of Minutes of July 8, 2014 Regular Board Meeting **(action) (2 minutes)(7:12pm)**
 - b. Approval of Minutes of July 8, 2014 Building and Grounds Committee Meeting **(action)(2 minutes)(7:14pm)**
 - c. Approval of Minutes of July 16, 2014 Human Resources Committee Meeting **(action)(available at meeting)(7:16pm)**
 - d. Approval of Minutes of July 16, 2014 Outreach Committee Meeting **(action)(7:18pm)**
6. **July 2014 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages) (10 minutes)(7:28pm)**
 - a. Treasurer’s Report **(available at meeting)**
 - b. July Detailed Balance Sheet **(action)**
 - c. July Detailed Revenue & Expense Report **(action)**
7. **Approval of checks (Green Pages) (10 minutes)(7:38pm)**
 - a. June Manual Checks (11732-11747) **(action)**
 - b. June Monthly Checks (11748-11783) **(action)**
8. **Committee Reports (5 minutes)(7:43pm)**
 - a. Building and Grounds Committee (Meierhoff, Schons, Stroh)
 - b. Finance Committee (Butler,Kregor)
 - c. Human Resources Committee (Butler, Meierhoff, Wojda)
 - d. Intergovernmental Committee (Stroh, Schnell)
 - e. Long Range Planning Committee (Butler, Kregor, Wojda)
 - f. Public Relations/Advocacy/Fundraising (Schnell, Schons)
 - g. Technology Committee (Kregor, Wojda)

9. New Business

- a. Secretary for September 16, 2014 Board Meeting **(2 minutes)(7:45pm)**
- b. Per Capita Grant Requirements for FY 2015-2016 **(2 minutes)(7:47pm)**

10. Old Business

- a. (None)

11. Director's Report (5 minutes)(7:52pm)

- a. Director's Narrative Report
- b. Statistical Report
- c. Announcements and Correspondence
- d. Friends Meeting Attendee for August 16, 2014 at 10:00am, and/or remainder of calendar year
- e. Programs of Interest to Library Trustees

12. Executive Session(s)**(approximately 30-45 minutes)(8:30pm)**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)

13. Any and all other business which may properly come before the Board**14. Adjournment (1 minute)(8:31pm)****Attachments:****Picture from the Lake County Fair****Chapter 7 of *Serving our Public 3.0: Standards for Illinois Public Libraries*****Upcoming Board Meetings: September 16, October 21, 2014, and November 18.**