

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, July 8, at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance

- 1. Call to Order (7:00pm)**
- 2. Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
- 3. Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
- 4. Introduction to a Staff Member (5 minutes)(7:10pm)**
- 5. Approval of Minutes**
 - a. Approval of Minutes of June 10, 2014 Regular Board Meeting **(action) (2 minutes)(7:12pm)**
 - b. Approval of Minutes of June 11, 2014 Technology Committee Meeting **(action) (2 minutes)(7:14pm)**
 - c. Approval of Minutes of June 12, 2014 Human Resources Committee Meeting **(action) (2 minutes)(7:16pm)**
 - d. Approval of Minutes of June 13, 2014 Finance Committee Meeting **(action) (2 minutes)(7:18pm)**
 - e. Approval of Minutes of June 16, 2014 Public Relations/Advocacy/Fundraising/Liaisons Committee Meeting **(action) (2 minutes)(7:20pm)**
 - f. Approval of Minutes of June 18, 2014 Building and Grounds Committee Meeting **(action) (2 minutes)(7:22pm)**
 - g. Approval of Minutes of July 1, 2014 Human Resources Committee Meeting **(action) (2 minutes)(7:24pm)**
- 6. June 2014 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages) (5 minutes)(7:29pm)**
 - a. June Detailed Balance Sheet **(action)**
 - b. June Detailed Revenue & Expense Report **(action)**
- 7. Approval of checks (Green Pages) (10 minutes)(7:39pm)**
 - a. June Manual Checks (11695-11698, 11700-11704) **(action)**
 - b. June Monthly Checks (11705-11731) **(action)**
- 8. Committee Reports (30 minutes)(8:09pm)**
 - a. Building and Grounds Committee (Meierhoff, Schons, Stroh)
 - b. Finance Committee (Butler,Kregor)

- c. Human Resources Committee (Butler, Meierhoff, Wojda)
- d. Intergovernmental Committee (Stroh, Schnell)
- e. Long Range Planning Committee (Butler, Kregor, Wojda)
- f. Public Relations/Advocacy/Fundraising (Schnell, Schons)
- g. Technology Committee (Kregor, Wojda)

9. New Business

- a. Personal Days for Library Staff **(5 minutes)(8:14pm)**
- b. Selection of Space Use Analysis Contractor **(15 minutes)(8:30pm)**
- c. Meeting Schedule **(10 minutes)(8:40pm)**
- d. Plan for Implementation of Goals **(5 minutes)(8:45pm)**
- e. Name of Public Relations/Advocacy/Fundraising/Liaisons Committee **(5 minutes)(8:50pm)**

10. Old Business

- a. (None)

11. Director's Report (5 minutes)(8:55pm)

- a. Director's Narrative Report
- b. Statistical Report
- c. Announcements and Correspondence
- d. Friends Meeting Attendee for August 16, 2014 at 10:00am, and/or remainder of calendar year
- e. Programs of Interest to Library Trustees

12. Executive Session(s)

(approx. 30-45 minutes, if entered)(9:30pm)

- a. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

13. Any and all other business which may properly come before the Board

14. Adjournment

Attachments:

Updated Trustee Contact List

Scheduled Friends Meeting Dates

Revised Library Board Meeting Schedule

Policy Revision Restoring Personal Days for Staff

Upcoming Board Meetings: August 12, September 9, and October 14, 2014