

**Lake Bluff Public Library**  
**Board of Library Trustees Meeting**  
**Wednesday, November 19, at 7:00 PM**  
123 E. Scranton Ave, Lake Bluff, IL 60044  
Enter through Library main entrance

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
  - a. Approval of Minutes of October 21, 2014 Regular Board Meeting **(action)(2 minutes)(7:04pm)**
5. **Treasurer's Report (10 minutes)(7:14pm)**
6. **October 2014 Financial Reports** – Detailed Balance and Revenue/Expense (Yellow Pages) **(5 minutes)(7:19pm)**
  - a. October Detailed Balance Sheet **(action)**
  - b. October Detailed Revenue & Expense Report **(action)**
7. **Approval of checks** (Green Pages) **(10 minutes)(7:29pm)**
  - a. October Manual Checks (11859-11873) **(action)**
  - b. October Monthly Checks (11874-11903) **(action)**
8. **Committee Reports (15 minutes)(7:44pm)**
  - a. Building and Grounds Committee **(CHAIR: Schons. MEMBERS: Meierhoff and Stroh.)**
  - b. Finance Committee **(CHAIR: Butler. MEMBERS: Kregor.)**
  - c. Human Resources Committee **(CHAIR: Butler. MEMBERS: Meierhoff, Stroh, Wojda.)**
  - d. Intergovernmental Committee **(CHAIR: Bailey. MEMBERS: Stroh and Schnell.)**
  - e. Long Range Planning Committee **(CHAIR: Kregor. MEMBERS: Butler and Wojda.)**
  - f. Outreach Committee **(CHAIR: Schons. MEMBERS: Schnell.)**
  - g. Technology Committee **(CHAIR: Kregor. MEMBERS: Wojda.)**
9. **New Business**
  - a. Formation of Special Committee for Review of the Bylaws of the Library Board of Trustees **(action)(10 minutes)(7:54pm)**
  - b. Acceptance of Auditor's Report for Fiscal Year 2013-2014 **(action)(10 minutes)(8:04pm)**

**10. Old Business**

- a. Approval of Levy for Fiscal Year 2015-2016 **(action)(10 minutes)(8:14pm)**
- b. Committee Minutes Template **(10 minutes)(8:24pm)**
- c. Holiday Luncheon **(5 minutes)(8:29pm)**

**11. Director's Report (5 minutes)(8:34pm)**

- a. Director's Narrative Report

**12. Executive Session(s)**

**(Approximately 30-45 minutes if entered)**

- a. a. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

**13. Any and all other business which may properly come before the Board**

**14. Adjournment (1 minute)(8:35pm)**

**Attachments:**

Statistics Report

List of 2014 Friends Meetings and Attendees

Auditor's Report for Fiscal Year 2013-2014

Rough Draft of FY 2015-2016 Budget

Committee Minutes Template

**Upcoming Board Meetings: December 16, 2014, January 20, 2015, and February 17, 2015.**