

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, September 16, at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
 - a. Approval of Minutes of August 19, 2014 Regular Board Meeting **(action)(2 minutes)(7:12pm)**
 - b. Approval of Minutes of September 4, 2014 Human Resources Committee Meeting **(action)(2 minutes)(7:14pm)**
 - c. Approval of Minutes of September 11, 2014 Finance Committee Meeting **(action)(2 minutes)(7:16pm)**
5. **Treasurer's Report (10 minutes)(7:26pm)**
6. **August 2014 Financial Reports** – Detailed Balance and Revenue/Expense (Yellow Pages) **(5 minutes)(7:31pm)**
 - a. August Detailed Balance Sheet **(action)**
 - b. August Detailed Revenue & Expense Report **(action)**
7. **Approval of checks** (Green Pages) **(10 minutes)(7:41pm)**
 - a. August Manual Checks (11784-11795) **(action)**
 - b. August Monthly Checks (11796-11814) **(action)**
8. **Committee Reports (15 minutes)(7:56pm)**
 - a. Building and Grounds Committee (**CHAIR:** Schons. **MEMBERS:** Meierhoff and Stroh.)
 - b. Finance Committee (**CHAIR:** Butler. **MEMBERS:** Kregor.)
 - c. Human Resources Committee (**CHAIR:** Butler. **MEMBERS:** Meierhoff, Stroh, Wojda.)
 - d. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Stroh and Schnell.)
 - e. Long Range Planning Committee (**CHAIR:** Kregor. **MEMBERS:** Butler and Wojda.)
 - f. Outreach Committee (**CHAIR:** Schons. **Members:** Schnell.)
 - g. Technology Committee (**CHAIR:** Kregor. **MEMBERS:** Wojda.)
9. **New Business**
 - a. Approval Process for Minutes **(action)(15 minutes)(8:11pm)**
 - b. Library Closings for 2015 **(action)(5 minutes)(8:16pm)**

10. Old Business

- a. Per Capita Grant Requirements for FY 2015-2016 **(2 minutes)(8:18pm)**
- b. Staff Retention **(10 minutes)(8:28pm)**

11. Director's Report (5 minutes)(8:33pm)

- a. Director's Narrative Report
- b. Friends Meeting Attendee for October 18, 2014 at 10:00am

12. Executive Session(s)

(approximately 30-45 minutes)(9:03pm)

- a. a. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

13. Any and all other business which may properly come before the Board

14. Adjournment (1 minute)(9:04pm)

Attachments:

Statistics Report

Open Meetings Act Excerpts

Proposed Library Closings for 2015

Per Capita Grant Discussion Information

Staff Retention Report

Upcoming Board Meetings: October 21, November 18, and December 16, 2014