

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, December 15th, at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
 - a. Approval of Minutes of November 17th, 2015 Regular Board Meeting **(action)(2 minutes)(7:04pm)**
5. **November 2015 Financial Reports** – Detailed Balance and Revenue/Expense (White and Yellow Pages) **(action)(5 minutes)(7:09pm)**
 - a. November Financial Summary Report
 - b. November Detailed Balance Sheet
 - c. November Detailed Revenue & Expense Report
6. **Approval of checks** (Green Pages)
(10 minutes)(7:19pm)
 - a. November Manual Checks (xx-xx) **(action)**
 - b. November Monthly Checks (xx-xx) **(action)**
7. **Committee Reports (30 minutes)(7:49pm)**
(Committees that met)
 - a. Building and Grounds Committee (**CHAIR:** Schons. **MEMBERS:** Jerch, Meierhoff, and Stroh.)
 - b. Building Task Force (**CHAIR:** Butler. **MEMBERS:** Kregor.)
(Committees that did not meet)
 - c. Human Resources Committee (**CHAIR:** Butler. **MEMBERS:** Meierhoff, Stroh, Wojda.)
 - d. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jerch and Stroh.)
 - e. Long Range Planning Committee (**CHAIR:** Kregor. **MEMBERS:** Butler, Schons, and Wojda.)
 - f. Outreach Committee (**CHAIR:** Schons. **Members:** Butler.)
 - g. Technology Committee (**CHAIR:** Kregor. **MEMBERS:** Wojda.)
8. **New Business**
 - a. Foyer Study Space Agreement **(10 minutes)(7:59pm)**

9. Old Business

- a. (None)

10. Director's Report (5 minutes)(8:04pm)

- a. Director's Narrative Report

11. Executive Session(s)**(30 minutes if entered)**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board**13. Adjournment (1 minute)(8:05pm)****Attachments:**

Statistics Report

Friends Meeting Attendees

Study Space Agreement

United for Libraries Tip Sheet #1

Upcoming Board Meetings: January 19, February 16, and March 15, 2016.