

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, February 17, at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
 - a. Approval of Minutes of January 20, 2015 Regular Board Meeting **(action)(2 minutes)(7:04pm)**
5. **January 2015 Financial Reports** – Detailed Balance and Revenue/Expense (White and Yellow Pages) **(5 minutes)(7:09pm)**
 - a. January Financial Summary Report **(action)**
 - b. January Detailed Balance Sheet **(action)**
 - c. January Detailed Revenue & Expense Report **(action)**
6. **Approval of checks** (Green Pages) **(10 minutes)(7:19pm)**
 - a. January Manual Checks (11992-12003) **(action)**
 - b. January Monthly Checks (12004-12031) **(action)**
7. **Committee Reports (20 minutes)(7:39pm)**
(Met)
 - a. Finance Committee **(CHAIR: Butler. MEMBERS: Kregor.)**
 - b. Trustee Bylaw Committee **(CHAIR: Stroh. MEMBERS: Schell and Schons.)**
 - c. Technology Committee **(CHAIR: Kregor. MEMBERS: Wojda.)**
 - d. Building and Grounds Committee **(CHAIR: Schons. MEMBERS: Meierhoff and Stroh.)**
 - e. Long Range Planning Committee **(CHAIR: Kregor. MEMBERS: Butler, Meierhoff, Schons, and Wojda.)**
 - (Did not meet)**
 - f. Human Resources Committee **(CHAIR: Butler. MEMBERS: Meierhoff, Stroh, Wojda.)**
 - g. Intergovernmental Committee **(CHAIR: Bailey. MEMBERS: Stroh and Schnell.)**
 - h. Outreach Committee **(CHAIR: Schons. Members: Schnell.)**
8. **New Business**
 - a. Phone Equipment and Services Contract **(action)(10 minutes)(7:49pm)**
 - b. Proposed Change to Personnel Handbook **(action)(10 minutes)(7:59pm)**

- c. Recommendation from Building and Grounds Committee on Space Usage **(15 minutes)(8:14pm)**

9. Old Business

- a. Final Reading of Budget for Fiscal Year 2015-2016 **(action)(10 minutes)(8:24pm)**
- b. Selection of Trustee for February Friends Meeting **(action)(5 minutes)(8:29pm)**
- c. Removal of Library Cards from System **(10 minutes)(8:39pm)**

10. Director's Report (5 minutes)(8:44pm)

- a. Director's Narrative Report

**11. Executive Session(s)
(30 minutes)(9:14pm)**

- a. a. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board

13. Adjournment (1 minute)(9:15pm)

Attachments:

Phone Service Contract Information

Proposed Personnel Handbook Changes

Building Proposal

Budget for FY 2015-2016

Upcoming Friends Meetings

Statistics Report

Annual Intergovernmental Agreement Committee Meeting Report

Upcoming Board Meetings: March 17, April 21, and May 21, 2015.