

**Lake Bluff Public Library**  
**Board of Library Trustees Meeting**  
**Tuesday, March 17, at 7:00 PM**  
 123 E. Scranton Ave, Lake Bluff, IL 60044  
 Enter through Library main entrance

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
  - a. Approval of Minutes of February 17, 2015 Regular Board Meeting **(action)(2 minutes)(7:04pm)**
5. **January 2015 Financial Reports – Detailed Balance and Revenue/Expense (White and Yellow Pages) (5 minutes)(7:09pm)**
  - a. January Financial Summary Report **(action)**
  - b. January Detailed Balance Sheet **(action)**
  - c. January Detailed Revenue & Expense Report **(action)**
  - d. February Financial Summary Report **(action)**
  - e. February Detailed Balance Sheet **(action)**
  - f. February Detailed Revenue & Expense Report **(action)**
6. **Approval of checks (Green Pages) (10 minutes)(7:19pm)**
  - a. February Manual Checks (12032-12037) **(action)**
  - b. February Monthly Checks (12038-12068) **(action)**
7. **Committee Reports (20 minutes)(7:39pm) (Met)**
  - a. Long Range Planning Committee **(CHAIR: Kregor. MEMBERS: Butler, Meierhoff, Schons, and Wojda.)**
  - b. Building and Grounds Committee **(CHAIR: Schons. MEMBERS: Meierhoff and Stroh.)**
  - c. Human Resources Committee **(CHAIR: Butler. MEMBERS: Meierhoff, Stroh, Wojda.)**
  - d. Outreach Committee **(CHAIR: Schons. MEMBERS: Schnell.)**
  - (Did not meet)**
  - e. Finance Committee **(CHAIR: Butler. MEMBERS: Kregor.)**
  - f. Intergovernmental Committee **(CHAIR: Bailey. MEMBERS: Stroh and Schnell.)**
  - g. Technology Committee **(CHAIR: Kregor. MEMBERS: Wojda.)**
  - h. Trustee Bylaw Committee **(CHAIR: Stroh. MEMBERS: Schell and Schons.)**

**8. New Business**

- a. Recommendation from Building and Grounds Committee on Space Usage **(15 minutes)(7:54pm)**

**9. Old Business**

- a. Selection of Trustee for April and May Friends Meetings **(action)(5 minutes)(7:59pm)**
- b. Proposed Change to Personnel Handbook **(action)(10 minutes)(8:09pm)**
- c. Update on Procedure for Removal of Library Cards from System **(10 minutes)(8:19pm)**

**10. Director's Report (5 minutes)(8:24pm)**

- a. Director's Narrative Report

**11. Executive Session(s)****(30 minutes)(8:54pm)**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

**12. Any and all other business which may properly come before the Board****13. Adjournment (1 minute)(8:55pm)****Attachments:**

Building Proposal

Upcoming Friends Meetings

Proposed Personnel Handbook Changes

Statistics Report

**Upcoming Board Meetings: April 21, May 21, and June 16, 2015**