

**Lake Bluff Public Library**  
**Board of Library Trustees Meeting**  
**Tuesday, November 17<sup>th</sup>, at 7:00 PM**  
123 E. Scranton Ave, Lake Bluff, IL 60044  
Enter through Library main entrance

- 1. Call to Order (7:00pm)**
- 2. Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
- 3. Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
- 4. Approval of Minutes**
  - a. Approval of Minutes of September 22<sup>nd</sup>, 2015 Regular Board Meeting **(action)(2 minutes)(7:04pm)**
- 5. September 2015 Financial Reports – Detailed Balance and Revenue/Expense (White and Yellow Pages) (action)(5 minutes)(7:09pm)**
  - a. October Financial Summary Report
  - b. October Detailed Balance Sheet
  - c. October Detailed Revenue & Expense Report
- 6. Approval of checks (Green Pages) (10 minutes)(7:19pm)**
  - a. October Manual Checks (12366-12370) **(action)**
  - b. October Monthly Checks (12371-12409) **(action)**
- 7. Committee Reports (30 minutes)(7:49pm) (Committees that met)**
  - a. Building and Grounds Committee (**CHAIR:** Schons. **MEMBERS:** Jerch, Meierhoff, and Stroh.)
  - b. Finance Committee (**CHAIR:** Butler. **MEMBERS:** Kregor.)

**(Committees that did not meet)**

  - c. Human Resources Committee (**CHAIR:** Butler. **MEMBERS:** Meierhoff, Stroh, Wojda.)
  - d. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jerch and Stroh.)
  - e. Long Range Planning Committee (**CHAIR:** Kregor. **MEMBERS:** Butler, Schons, and Wojda.)
  - f. Outreach Committee (**CHAIR:** Schons. **Members:** Butler.)
  - g. Technology Committee (**CHAIR:** Kregor. **MEMBERS:** Wojda.)
- 8. New Business**
  - a. Audit for FY2014/2015 **(10 minutes)(7:59pm)**
  - b. Friends Meeting Attendees for 2016 **(10 minutes)(8:09pm)**

- c. Exploring Fundraising Opportunities **(10 minutes)(8:19pm)**
- d. Proposed Amendment to Operating Budget **(20 minutes)(8:39pm)**
- e. Heat Exchanger Repair **(10 minutes)(8:49pm)**

**9. Old Business**

- a. Tax Levy for FY2016/2017 **(10 minutes)(8:59pm)**

**10. Director's Report (5 minutes)(9:04pm)**

- a. Director's Narrative Report

**11. Executive Session(s)  
(30 minutes if entered)**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

**12. Any and all other business which may properly come before the Board**

**13. Adjournment (1 minute)(9:05pm)**

**Attachments:**

Statistics Report

Friends Meeting Attendees

Audit Information

Operating Budget Amendment

HVAC Repair Invoice

Lake Forester Article

**Upcoming Board Meetings: December 15, 2015, January 19, 2016, and February 16, 2016.**