

**Lake Bluff Public Library**  
**Board of Library Trustees Meeting**  
**Tuesday, April 19<sup>th</sup>, at 7:00 PM**  
123 E. Scranton Ave, Lake Bluff, IL 60044  
Enter through Library main entrance

- 1. Call to Order (7:00pm)**
- 2. Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
- 3. Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
- 4. Approval of Minutes**
  - a. Approval of Minutes of March 15<sup>th</sup>, 2016 Regular Board Meeting **(action)(2 minutes)(7:04pm)**
- 5. March 2016 Financial Reports – Detailed Balance and Revenue/Expense (White and Yellow Pages) (action)(5 minutes)(7:09pm)**
  - a. March Financial Summary Report
  - b. March Detailed Revenue & Expense Report
  - c. March Detailed Balance Sheet
- 6. Approval of checks (Green Pages) (10 minutes)(7:19pm)**
  - a. March Manual Checks (12542-12548) **(action)**
  - b. March Monthly Checks (12549-12581) **(action)**
- 7. Committee Reports (30 minutes)(7:49pm)**  
**(Committees that met)**
  - a. Building and Grounds Committee (**CHAIR:** Schons. **MEMBERS:** Jerch, Meierhoff, and Stroh.)
  - b. Finance Committee (**CHAIR:** Butler. **MEMBERS:** Kregor.)
  - c. Human Resources Committee (**CHAIR:** Butler. **MEMBERS:** Meierhoff, Stroh, Wojda.)
  - d. Long Range Planning Committee (**CHAIR:** Kregor. **MEMBERS:** Butler, Schons, and Wojda.)
  - e. Outreach Committee (**CHAIR:** Schons. **Members:** Butler.)  
**(Committees that did not meet)**
  - f. Building Task Force (**CHAIR:** Meierhoff. **MEMBERS:** Schons.)
  - g. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jerch and Stroh.)
  - h. Technology Committee (**CHAIR:** Kregor. **MEMBERS:** Wojda.)

**8. New Business**

- a. Logo Design and Branding **(15 minutes)(8:04pm)**
- b. HVAC Maintenance Agreement **(action)(10 minutes)(8:14pm)**

**9. Old Business**

- a. None

**10. Director's Report (5 minutes)(8:19pm)**

- a. Director's Narrative Report

**11. Executive Session(s)**

**(30 minutes if entered)**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

**12. Any and all other business which may properly come before the Board**

**13. Adjournment (1 minute)(8:20pm)**

**Attachments:**

Logo Design Information

HVAC Agreement

Statistics Report

Friends Meeting Attendees

**Upcoming Board Meetings: May 17, June 21, and July 19, 2016.**