

**Lake Bluff Public Library**  
**Regular Meeting of the Board of Library Trustees**  
**Tuesday, December 20<sup>th</sup>, 2016 at 7:00 PM**  
 123 E. Scranton Ave, Lake Bluff, IL 60044  
 Enter through Library main entrance

- 1. Call to Order (7:00pm)**
- 2. Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
- 3. Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
- 4. Approval of Minutes**
  - a. Approval of Minutes of November 15<sup>th</sup>, 2016 Regular Board Meeting **(action)(2 minutes)(7:04pm)**
  - b. Approval of Minutes of November 28<sup>th</sup>, 2016 Special Board Meeting **(action)(2 minutes)(7:06pm)**
- 5. November 2016 Financial Reports – Detailed Balance and Revenue/Expense (White and Yellow Pages) (action)(5 minutes)(7:11pm)**
  - a. November Financial Summary Report
  - b. November Detailed Revenue & Expense Report
  - c. November Detailed Balance Sheet
- 6. Approval of checks (Green Pages) (5 minutes)(7:16pm)**
  - a. November Manual Checks (12860-12869) **(action)**
  - b. November Monthly Checks (12870-12902) **(action)**
- 7. Committee Reports (10 minutes)(7:26pm)**

**(Committees that met)**

  - a. Finance Committee **(CHAIR: Butler. MEMBERS: Kregor.)**

**(Committees that did not meet)**

  - a. Building and Grounds Committee **(CHAIR: Schons. MEMBERS: Jerch, Meierhoff, and Stroh.)**
  - b. Building Project Task Force **(CHAIR: Meierhoff. MEMBERS: Schons.)**
  - c. Human Resources Committee **(CHAIR: Kregor. MEMBERS: Butler and Meierhoff.)**
  - d. Intergovernmental Committee **(CHAIR: Bailey. MEMBERS: Jerch and Stroh.)**
  - e. Long Range Planning Committee **(CHAIR: Wojda. MEMBERS: Schons.)**
  - f. Outreach Committee **(CHAIR: Schons. MEMBERS: Butler and Kregor.)**
  - g. Policy and Bylaw Committee **(CHAIR: Stroh. MEMBERS: Meierhoff, and Schons.)**
- 8. New Business**
  - a. (None)

**9. Old Business**

- a. Fundraising and Building Project **(10 minutes)(7:36pm)**

**10. Director's Report (5 minutes)(7:41pm)**

- a. Director's Narrative Report

**11. Executive Session(s)**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

**12. Any and all other business which may properly come before the Board**

**13. Adjournment (1 minute)(7:42pm)**

**Attachments:**

Friends Meeting Attendees for 2016-2017

Usage Statistics for the Month of November, 2016

**Upcoming Board Meetings: January 17, February 21, and March 21, 2017.**