

**Lake Bluff Public Library**  
**Board of Library Trustees Meeting**  
**Tuesday, February 16<sup>th</sup>, at 7:00 PM**  
 123 E. Scranton Ave, Lake Bluff, IL 60044  
 Enter through Library main entrance

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
  - a. Approval of Minutes of January 19<sup>th</sup>, 2016 Regular Board Meeting **(action)(2 minutes)(7:04pm)**
5. **January 2016 Financial Reports** – Detailed Balance and Revenue/Expense (White and Yellow Pages) **(action)(5 minutes)(7:09pm)**
  - a. January Financial Summary Report
  - b. January Detailed Revenue & Expense Report
  - c. January Detailed Balance Sheet
6. **Approval of checks** (Green Pages) **(10 minutes)(7:19pm)**
  - a. January Manual Checks (12479-12481) **(action)**
  - b. January Monthly Checks (12482-12508) **(action)**
7. **Committee Reports (30 minutes)(7:49pm)**  
**(Committees that met)**
  - a. Building and Grounds Committee (**CHAIR:** Schons. **MEMBERS:** Jerch, Meierhoff, and Stroh.)
  - b. Building Task Force (**CHAIR:** Meierhoff. **MEMBERS:** Schons.)
  - c. Finance Committee (**CHAIR:** Butler. **MEMBERS:** Kregor.)

**(Committees that did not meet)**

  - d. Human Resources Committee (**CHAIR:** Butler. **MEMBERS:** Meierhoff, Stroh, Wojda.)
  - e. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jerch and Stroh.)
  - f. Long Range Planning Committee (**CHAIR:** Kregor. **MEMBERS:** Butler, Schons, and Wojda.)
  - g. Outreach Committee (**CHAIR:** Schons. **Members:** Butler.)
  - h. Technology Committee (**CHAIR:** Kregor. **MEMBERS:** Wojda.)
8. **New Business**
  - a. Logo Design **(20 minutes)(8:09pm)**

**9. Old Business**

- a. Budget for FY2016-2017 **(action)(15 minutes)(8:24pm)**

**10. Director's Report (5 minutes)(8:29pm)**

- a. Director's Narrative Report

**11. Executive Session(s)**

**(30 minutes if entered)(8:59pm)**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

**12. Any and all other business which may properly come before the Board**

**13. Adjournment (1 minute)(9:00pm)**

**Attachments:**

Statistics Report

Friends Meeting Attendees

Budget for FY2016-2017

Logo Design Project

**Upcoming Board Meetings: March 15, April 19, and May 17 2016.**