

**Lake Bluff Public Library**  
**Board of Library Trustees Meeting**  
**Tuesday, January 19<sup>th</sup>, at 7:00 PM**  
123 E. Scranton Ave, Lake Bluff, IL 60044  
Enter through Library main entrance

- 1. Call to Order (7:00pm)**
- 2. Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
- 3. Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
- 4. Approval of Minutes**
  - a. Approval of Minutes of December 15<sup>th</sup>, 2015 Regular Board Meeting **(action)(2 minutes)(7:04pm)**
  - b. Approval of Minutes of January 7<sup>th</sup>, 2016 Special Meeting of the Board **(action)(2 minutes)(7:06pm)**
- 5. December 2015 Financial Reports – Detailed Balance and Revenue/Expense (White and Yellow Pages) (action)(5 minutes)(7:11pm)**
  - a. December Financial Summary Report
  - b. December Detailed Revenue & Expense Report
  - c. December Detailed Balance Sheet
- 6. Approval of checks (Green Pages) (10 minutes)(7:21pm)**
  - a. December Manual Checks (12450-12453) **(action)**
  - b. December Monthly Checks (12454-12478) **(action)**
- 7. Committee Reports (30 minutes)(7:51pm) (Committees that met)**
  - a. Building Task Force **(CHAIR: Meierhoff. MEMBERS: Schons.)**
  - b. Finance Committee **(CHAIR: Butler. MEMBERS: Kregor.)**
  - c. Human Resources Committee **(CHAIR: Butler. MEMBERS: Meierhoff, Stroh, Wojda.)**
  - d. Intergovernmental Committee **(CHAIR: Bailey. MEMBERS: Jerch and Stroh.)**
  - e. Special Meeting of Library Board

**(Committees that did not meet)**

  - f. Building and Grounds Committee **(CHAIR: Schons. MEMBERS: Jerch, Meierhoff, and Stroh.)**
  - g. Long Range Planning Committee **(CHAIR: Kregor. MEMBERS: Butler, Schons, and Wojda.)**
  - h. Outreach Committee **(CHAIR: Schons. MEMBERS: Butler.)**
  - i. Technology Committee **(CHAIR: Kregor. MEMBERS: Wojda.)**

**8. New Business**

- a. Fundraising for Building Project **(possible action)(30 minutes)(8:21pm)**
- b. Budget for FY2016-2017 **(15 minutes)(8:36pm)**
- c. IAC Annual Report for 2015 **(action)(5 minutes)(8:41pm)**

**9. Old Business**

- a. (None)

**10. Director's Report (5 minutes)(8:46pm)**

- a. Director's Narrative Report

**11. Executive Session(s)****(30 minutes if entered)**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

**12. Any and all other business which may properly come before the Board****13. Adjournment (1 minute)(8:47pm)****Attachments:**

Statistics Report

Friends Meeting Attendees

Budget for FY2016-2017

IAC Annual Report

Blank Copy of Director's Evaluation Form

**Upcoming Board Meetings: February 16, March 15, and April 19, 2016.**