

**Lake Bluff Public Library**  
**Board of Library Trustees Meeting**  
**Tuesday, June 21<sup>st</sup>, 2016 at 7:00 PM**  
123 E. Scranton Ave, Lake Bluff, IL 60044  
Enter through Library main entrance

- 1. Call to Order (7:00pm)**
- 2. Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
- 3. Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
- 4. Approval of Minutes**
  - a. Approval of Minutes of May 17<sup>th</sup>, 2016 Regular Board Meeting **(action)(2 minutes)(7:04pm)**
  - b. Approval of Minutes of June 2<sup>nd</sup>, 2016 Special Board Meeting **(action)(2 minutes)(7:06pm)**
  - c. Approval of Minutes of May 9<sup>th</sup>, 2016 Building Project Task Force Meeting **(action)(2 minutes)(7:08pm)**
- 5. April and May 2016 Financial Reports – Detailed Balance and Revenue/Expense (White and Yellow Pages) (action)(10 minutes)(7:18pm)**
  - a. April Financial Summary Report
  - b. April Detailed Revenue & Expense Report
  - c. April Detailed Balance Sheet
  - d. May Financial Summary Report
  - e. May Detailed Revenue & Expense Report
  - f. May Detailed Balance Sheet
- 6. Approval of checks (Green Pages) (10 minutes)(7:28pm)**
  - a. April Manual Checks (12582-12587) **(action)**
  - b. April Monthly Checks (12588-12624) **(action)**
  - c. May Manual Checks (12625-12629) **(action)**
  - d. May Monthly Checks (12630-12661) **(action)**
- 7. Committee Reports (10 minutes)(7:38pm)**  
**(There were no committees that met)**  
  
**(Committees that did not meet)**
  - a. Building and Grounds Committee (**CHAIR:** Schons. **MEMBERS:** Jerch, Meierhoff, and Stroh.)
  - b. Building Project Task Force (**CHAIR:** Meierhoff. **MEMBERS:** Schons.)
  - c. Finance Committee (**CHAIR:** Butler. **MEMBERS:** Kregor.)

- d. Human Resources Committee (**CHAIR:** Kregor. **MEMBERS:** Butler and Meierhoff.)
- e. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jerch and Stroh.)
- f. Long Range Planning Committee (**CHAIR:** Wojda. **MEMBERS:** Schons.)
- g. Outreach Committee (**CHAIR:** Schons. **Members:** Butler and Kregor.)

#### **8. New Business**

- a. Task Force Report (**10 minutes**)(7:48pm)
- b. Resolution Adopting Prevailing Wage Ordinance (**action**)(5 minutes)(7:53pm)
- c. Statement of Participation in Nonresident Card Program (**action**)(5 minutes)(7:58pm)

#### **9. Old Business**

- a. Fundraising Consultant (**possible action**)(20 minutes)(8:18pm)

#### **10. Director's Report (5 minutes)(8:23pm)**

- a. Director's Narrative Report

#### **11. Executive Session(s)**

**(30 minutes if entered)**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

#### **12. Any and all other business which may properly come before the Board**

#### **13. Adjournment (1 minute)(8:24pm)**

#### **Attachments:**

Usage Statistics for the Month of May, 2016  
 Friends Meeting Attendees for 2016  
 Ter Molen, Watkins, and Brandt Fundraising Proposal  
 Task Force and Building Project Timeline  
 Prevailing Wage Ordinance  
 Statement of Participation in Nonresident Card Program

**Upcoming Board Meetings: July 19, August 16, and September 20, 2016.**