

Lake Bluff Public Library
Regular Meeting of the Board of Library Trustees
Tuesday, November 15th, 2016 at 7:00 PM
 123 E. Scranton Ave, Lake Bluff, IL 60044
 Enter through Library main entrance

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
 - a. Approval of Minutes of October 18th, 2016 Regular Board Meeting **(action)(2 minutes)(7:04pm)**
5. **October 2016 Financial Reports** – Detailed Balance and Revenue/Expense (White and Yellow Pages) **(action)(5 minutes)(7:09pm)**
 - a. October Financial Summary Report
 - b. October Detailed Revenue & Expense Report
 - c. October Detailed Balance Sheet
6. **Approval of checks** (Green Pages) **(5 minutes)(7:14pm)**
 - a. October Manual Checks (12819-12821) **(action)**
 - b. October Monthly Checks (12822-12859) **(action)**
7. **Committee Reports (10 minutes)(7:24pm)**
(Committees that met)
 - a. Building and Grounds Committee (**CHAIR:** Schons. **MEMBERS:** Jerch, Meierhoff, and Stroh.)
 - b. Finance Committee (**CHAIR:** Butler. **MEMBERS:** Kregor.)
 - c. Human Resources Committee (**CHAIR:** Kregor. **MEMBERS:** Butler and Meierhoff.)**(Committees that did not meet)**
 - a. Building Project Task Force (**CHAIR:** Meierhoff. **MEMBERS:** Schons.)
 - b. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jerch and Stroh.)
 - c. Long Range Planning Committee (**CHAIR:** Wojda. **MEMBERS:** Schons.)
 - d. Outreach Committee (**CHAIR:** Schons. **Members:** Butler and Kregor.)
 - e. Policy and Bylaw Committee (**CHAIR:** Stroh. **MEMBERS:** Meierhoff, and Schons.)
8. **New Business**
 - a. HVAC Control System **(action)(15 minutes)(7:39pm)**
 - b. Expanded Library Hours **(action)(10 minutes)(7:49pm)**
 - c. Friends Meeting Attendees for Calendar Year 2017 **(action)(10 minutes)(7:59pm)**

- d. Agreement with Forest Bluff Montessori **(action)(10 minutes)(8:09pm)**

9. Old Business

- a. Local Government Travel Expenses Control Act **(action)(10 minutes)(8:19pm)**
- b. Board Meeting Dates for 2017 **(action)(5 minutes)(8:24pm)**
- c. Fundraising and Building Project **(10 minutes)(8:34pm)**

10. Director's Report (5 minutes)(8:39pm)

- a. Director's Narrative Report

11. Executive Session(s)

(10 minutes)(8:49pm)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board

13. Adjournment (1 minute)(8:50pm)

Attachments:

Friends Meeting Attendees for 2016-2017
Usage Statistics for the Month of October, 2016
Proposal for New HVAC Control System
Proposal for Expanded Library Hours
Proposed Travel Expenses Ordinance
Proposed Board Meeting Dates for 2017
Proposed Agreement with Forest Bluff Montessori

Upcoming Board Meetings: December 20, 2016, January 17, 2017, and February 21, 2017.