

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, September 20th, 2016 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
 - a. Approval of Minutes of August 16th, 2016 Regular Board Meeting **(action)(2 minutes)(7:04pm)**
5. **August 2016 Financial Reports** – Detailed Balance and Revenue/Expense (White and Yellow Pages) **(action)(5 minutes)(7:09pm)(Available at Meeting)**
 - a. August Financial Summary Report
 - b. August Detailed Revenue & Expense Report
 - c. August Detailed Balance Sheet
6. **Approval of checks** (Green Pages)
(5 minutes)(7:14pm)
 - a. August Manual Checks (12750-12753) **(action)**
 - b. August Monthly Checks (12754-12790) **(action)**
7. **Committee Reports (10 minutes)(7:24pm)**
(Committees that met)
 - a. Building and Grounds Committee (**CHAIR:** Schons. **MEMBERS:** Jerch, Meierhoff, and Stroh.)
 - b. Building Project Task Force (**CHAIR:** Meierhoff. **MEMBERS:** Schons.)
 - c. Policy and Bylaw Committee (**CHAIR:** Stroh. **MEMBERS:** Meierhoff, and Schons.)**(Committees that did not meet)**
 - a. Finance Committee (**CHAIR:** Butler. **MEMBERS:** Kregor.)
 - b. Human Resources Committee (**CHAIR:** Kregor. **MEMBERS:** Butler and Meierhoff.)
 - c. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jerch and Stroh.)
 - d. Long Range Planning Committee (**CHAIR:** Wojda. **MEMBERS:** Schons.)
 - e. Outreach Committee (**CHAIR:** Schons. **Members:** Butler and Kregor.)
8. **New Business**
 - a. Library Closings for 2017 **(action)(10 minutes)(7:34pm)**
 - b. Circulation Policy **(possible action)(10 minutes)(7:44pm)**
 - c. Youth Shelving **(possible action)(20 minutes)(8:04pm)**

9. Old Business

- a. Fundraising, and Building Project **(15 minutes)(8:19pm)**
- b. Discussion of PNC Bank Property **(15 minutes)(8:34pm)**

10. Director's Report (5 minutes)(8:39pm)

- a. Director's Narrative Report

11. Executive Session(s)**(10 minutes)(8:49pm)**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board**13. Adjournment (1 minute)(8:50pm)****Attachments:**

Friends Meeting Attendees for 2016
Usage Statistics for the Month of August, 2016
Summary of Handling of Executive Session Minutes
List of Potential Library Closings
Current and Revised Circulation Policy
Proposal Regarding Youth Services Shelving

Upcoming Board Meetings: October 18, November 15, and December 20, 2016.