

**Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, December 11th, 2018 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance**

- 1. Call to Order (7:00pm)**
- 2. Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
- 3. Opportunity for Public to Address the Board (5 minutes)(7:07pm)** (limit 5 minutes per person per meeting)
- 4. Introduction to New Staff Member Jillian Chapman (5 minutes)(7:12pm)**
- 5. Approval of Minutes**
 - a. Approval of Minutes of November 11th, 2018 Board Meeting **(action)(2 minutes)(7:14pm)**
- 6. October 2018 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages) (action) (5 minutes)(7:19pm)(available at meeting)**
 - a. November Detailed Revenue & Expense Report
 - b. November Detailed Balance Sheet
- 7. Approval of checks (Green Pages) (5 minutes)(7:24pm)(available at meeting)**
 - a. November Monthly Checks (xx-xx)**(action)**
- 8. Committee Reports (10 minutes)(7:34pm) (Did not meet)**
 - a. Building and Grounds Committee (**CHAIR:** Schons. **MEMBERS:** Jerch, Meierhoff, and Stroh.)
 - b. Bylaw and Policy Committee (**CHAIR:** Stroh. **MEMBERS:** Schons.)
 - c. Finance Committee (**CHAIR:** Kregor. **MEMBERS:** Butler.)
 - d. Human Resources Committee (**CHAIR:** Butler. **MEMBERS:** Jerch and Meierhoff.)
 - e. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jerch and Stroh.)
 - f. Long Range Planning Committee (**CHAIR:** Jackson. **MEMBERS:** Kregor and Schons.)
 - g. Outreach Committee (**CHAIR:** Kregor. **Members:** Jackson.)
- 9. New Business**
 - a. Per Capita Grant Contributions **(action)(10 minutes)(7:44pm)**
 - b. Friends Meeting Attendees for 2019 **(5 minutes)(7:49pm)**

10. Old Business

- a. Fundraising and Building Project **(5 minutes)(7:54pm)**

11. Director's Report (5 minutes)(7:59pm)

- a. Director's Narrative Report

12. Executive Session(s)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

13. Any and all other business which may properly come before the Board

14. Adjournment (1 minute)(8:00pm)

Attachments:

Per Capita Grant Contributions

Friends Meeting Dates for 2019

Upcoming Board Meetings: January 15, February 19, and March 19, 2019.