

**Lake Bluff Public Library  
Board of Library Trustees Meeting  
Tuesday, May 15<sup>th</sup>, 2018 at 7:00 PM  
123 E. Scranton Ave, Lake Bluff, IL 60044  
Enter through Library main entrance**

- 1. Call to Order (7:00pm)**
- 2. Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
- 3. Election of Secretary Pro Tempore (action)(5 minute)(7:07pm)**
- 4. Election of Board Officers and Selection of Committee Members (10 minutes)(7:17pm)**
- 5. Opportunity for Public to Address the Board (5 minutes)(7:17pm)** (limit 5 minutes per person per meeting)
- 6. Approval of Minutes**
  - a. Approval of Minutes of April 24<sup>th</sup>, 2018 Board Meeting **(action)(2 minutes)(7:19pm)**
- 7. April 2018 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages) (action) (5 minutes)(7:24pm)**
  - a. April Detailed Revenue & Expense Report
  - b. April Detailed Balance Sheet
- 8. Approval of checks (Green Pages) (5 minutes)(7:29pm)**
  - a. April Monthly Checks (13499-13503, 13505-13533)**(action)**
- 9. Committee Reports (10 minutes)(7:39pm) (Met)**
  - a. Finance Committee **(CHAIR: Kregor. MEMBERS: Butler.) (Did not meet)**
  - b. Building and Grounds Committee **(CHAIR: Schons. MEMBERS: Jerch, Meierhoff, and Stroh.)**
  - c. Bylaw and Policy Committee **(CHAIR: Stroh. MEMBERS: Schons.)**
  - d. Human Resources Committee **(CHAIR: Butler. MEMBERS: Jerch and Meierhoff.)**
  - e. Intergovernmental Committee **(CHAIR: Bailey. MEMBERS: Jerch and Stroh.)**
  - f. Long Range Planning Committee **(CHAIR: Jackson. MEMBERS: Kregor and Schons.)**
  - g. Outreach Committee **(CHAIR: Kregor. Members: Jackson.)**
- 10. New Business**
  - a. Passport Action Plan **(10 minutes)(7:49pm)**

**11. Old Business**

- a. Fundraising and Building Project **(5 minutes)(7:54pm)**

**12. Director's Report (5 minutes)(7:59pm)**

- a. Director's Narrative Report

**13. Executive Session(s)**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

**14. Any and all other business which may properly come before the Board****15. Adjournment (1 minute)(8:00pm)****Attachments:**

Upcoming Friends Meetings

April Statistics Report

Passport Action Plan

**Upcoming Board Meetings: June 19, July 17, and August 21, 2018.**