

**Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, November 13th, 2018 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance**

- 1. Call to Order (7:00pm)**
- 2. Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
- 3. Discussion of FY 19-20 Levy and FY 17-18 Auditor's Report (CAFR) with Bettina O'Connell and Marlene Scheibl from Village Hall (action)(20 minutes)(7:22pm)**
- 4. Opportunity for Public to Address the Board (5 minutes)(7:27pm)** (limit 5 minutes per person per meeting)
- 5. Approval of Minutes**
 - a. Approval of Minutes of October 16th, 2018 Board Meeting **(action)(2 minutes)(7:29pm)**
 - b. Approval of Minutes of November 2nd, 2018 Board Meeting **(action)(2 minutes)(7:31pm)**
- 6. October 2018 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages) (action) (5 minutes)(7:36pm)**
 - a. October Detailed Revenue & Expense Report
 - b. October Detailed Balance Sheet
- 7. Approval of checks (Green Pages) (5 minutes)(7:41pm)**
 - a. October Monthly Checks (13743-13749, 13751-13772)**(action)**
- 8. Committee Reports (10 minutes)(7:51pm) (Met)**
 - a. Finance Committee **(CHAIR: Kregor. MEMBERS: Butler.) (Did not meet)**
 - b. Building and Grounds Committee **(CHAIR: Schons. MEMBERS: Jerch, Meierhoff, and Stroh.)**
 - c. Bylaw and Policy Committee **(CHAIR: Stroh. MEMBERS: Schons.)**
 - d. Human Resources Committee **(CHAIR: Butler. MEMBERS: Jerch and Meierhoff.)**
 - e. Intergovernmental Committee **(CHAIR: Bailey. MEMBERS: Jerch and Stroh.)**
 - f. Long Range Planning Committee **(CHAIR: Jackson. MEMBERS: Kregor and Schons.)**
 - g. Outreach Committee **(CHAIR: Kregor. Members: Jackson.)**

9. New Business

- a. Website Contract **(action)(10 minutes)(8:01pm)**
- b. Holiday Luncheon **(10 minutes)(8:11pm)**

10. Old Business

- a. Fundraising and Building Project **(5 minutes)(8:16pm)**

11. Director's Report (5 minutes)(8:21pm)

- a. Director's Narrative Report

12. Executive Session(s)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

13. Any and all other business which may properly come before the Board**14. Adjournment (1 minute)(8:22pm)****Attachments:**

Upcoming Friends Meetings

October Statistics Report

Contract for NextWord Communications

Communication to Village November 7, 2018

Upcoming Board Meetings: December 11, 2018, January 15, 2019, and February 19, 2019.