

**Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, October 16th, 2018 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance**

- 1. Call to Order (7:00pm)**
- 2. Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
- 3. Opportunity for Public to Address the Board (5 minutes)(7:07pm)** (limit 5 minutes per person per meeting)
- 4. Approval of Minutes**
 - a. Approval of Minutes of September 18th, 2018 Board Meeting **(action)(2 minutes)(7:09pm)**
- 5. September 2018 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages) (action) (5 minutes)(7:14pm)**
 - a. September Detailed Revenue & Expense Report
 - b. September Detailed Balance Sheet
- 6. Approval of checks (Green Pages) (5 minutes)(7:19pm)**
 - a. September Monthly Checks (13711-13718, 13720-13742)**(action)**
- 7. Committee Reports (10 minutes)(7:29pm) (Met)**
 - a. Finance Committee (**CHAIR:** Kregor. **MEMBERS:** Butler.)
(Did not meet)
 - b. Building and Grounds Committee (**CHAIR:** Schons. **MEMBERS:** Jerch, Meierhoff, and Stroh.)
 - c. Bylaw and Policy Committee (**CHAIR:** Stroh. **MEMBERS:** Schons.)
 - d. Human Resources Committee (**CHAIR:** Butler. **MEMBERS:** Jerch and Meierhoff.)
 - e. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jerch and Stroh.)
 - f. Long Range Planning Committee (**CHAIR:** Jackson. **MEMBERS:** Kregor and Schons.)
 - g. Outreach Committee (**CHAIR:** Kregor. **Members:** Jackson.)
- 8. New Business**
 - a. Tax Levy for FY 2019-2020 **(action)(10 minutes)(7:39pm)**
 - b. Alcohol Policy **(action)(5 minutes)(7:44pm)**
 - c. Library Closings for Calendar Year 2019 **(action)(5 minutes)(7:49pm)**
 - d. Board Meetings for Calendar Year 2019 **(action)(5 minutes)(7:54pm)**
 - e. Website Contract **(action)(10 minutes)(8:04pm)**

9. Old Business

- a. Fundraising and Building Project **(5 minutes)(8:09pm)**

10. Director's Report (5 minutes)(8:14pm)

- a. Director's Narrative Report

11. Executive Session(s)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board**13. Adjournment (1 minute)(8:15pm)****Attachments:**

Upcoming Friends Meetings
September Statistics Report
Tax Levy Information from Village
Revised Alcohol Policy
Library Closings for 2019
Board Meetings for 2019
Contract from NextWord Communications

Upcoming Board Meetings: November 13, 2018, December 11, 2018, and January 15, 2019.