

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, June 18th, 2019 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance

- 1. Call to Order (7:00pm)**
- 2. Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
- 3. Oath of Office for William Hayes (2 minutes)(7:04pm)**
- 4. Opportunity for Public to Address the Board (5 minutes)(7:09pm)** (limit 5 minutes per person per meeting)
- 5. Approval of Minutes**
 - a. Approval of Minutes of May 21st, 2019 Board Meeting **(action)(2 minutes)(7:11pm)**
- 6. May 2019 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages) (action) (5 minutes)(7:16pm)**
 - a. May Detailed Revenue & Expense Report
 - b. May Detailed Balance Sheet
- 7. Approval of checks (Green Pages) (5 minutes)(7:21pm)**
 - a. May Monthly Checks (13980-13997, 13999-14029)**(action)**
- 8. Committee Reports (10 minutes)(7:31pm) (Met)**
 - a. Building and Grounds Committee (**CHAIR:** Jerch. **MEMBERS:** Meierhoff, and Stroh.)
 - b. Finance Committee (**CHAIR:** Butler. **MEMBERS:** Hayes, and Meierhoff.)
 - c. Long Range Planning Committee (**MEMBERS:** Hayes, Heintzelman, and Meierhoff.)

(Did not meet)

 - d. Human Resources Committee (**CHAIR:** Butler. **MEMBERS:** Heintzelman and Jerch.)
 - e. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jackson and Stroh.)
 - f. Outreach Committee (**Members:** Jackson and Jerch.)
- 9. New Business**
 - a. Summary of Program Cost and Attendance for FY2017-2018 **(10 minutes)(7:41pm)**
- 10. Old Business**
 - a. Possible Hiring for Architectural Design **(action)(10 minutes)(7:51pm)**
 - b. HVAC Maintenance Contract **(action)(10 minutes)(8:01pm)**
 - c. Update on Fundraising **(5 minutes)(8:06pm)**

11. Director's Report (5 minutes)(8:11pm)

- a. Director's Narrative Report

12. Executive Session(s)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

13. Any and all other business which may properly come before the Board

14. Adjournment (1 minute)(8:12pm)

Attachments:

Statistics for May 2019

Friends Meeting Dates for 2019

June 2019 Centennial Update

Summary of Program Cost and Attendance

Contract for Hiring Architectural Designer

HVAC Maintenance Contract

Upcoming Board Meetings: July 16, August 20, and September 17, 2019.