

**Lake Bluff Public Library  
Board of Library Trustees Meeting  
Tuesday, May 21<sup>st</sup>, 2019 at 7:00 PM  
123 E. Scranton Ave, Lake Bluff, IL 60044  
Enter through Library main entrance**

- 1. Call to Order (7:00pm)**
- 2. Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
- 3. Oath of Office for Jon Heintzelman (2 minutes)(7:04pm)**
- 4. Election of Secretary Pro Tempore (action)(5 minutes)(7:09pm)**
- 5. Election of Board Officers and Selection of Committee Members (action)(10 minutes)(7:19pm)**
- 6. Opportunity for Public to Address the Board (5 minutes)(7:24pm)** (limit 5 minutes per person per meeting)
- 7. Approval of Minutes**
  - a. Approval of Minutes of April 16<sup>th</sup>, 2019 Board Meeting **(action)(2 minutes)(7:26pm)**
- 8. April 2019 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages) (action) (5 minutes)(7:31pm)**
  - a. April Detailed Revenue & Expense Report
  - b. April Detailed Balance Sheet
- 9. Approval of checks (Green Pages) (5 minutes)(7:36pm)**
  - a. April Monthly Checks (13947-13953, 13955-13979)**(action)**
- 10. Committee Reports (10 minutes)(7:46pm)**

**(Met)**

  - a. Building and Grounds Committee (**CHAIR:** Schons. **MEMBERS:** Jerch, Meierhoff, and Stroh.)

**(Did not meet)**

  - b. Bylaw and Policy Committee (**CHAIR:** Stroh. **MEMBERS:** Schons.)
  - c. Finance Committee (**CHAIR:** Butler. **MEMBERS:** None.)
  - d. Human Resources Committee (**CHAIR:** Butler. **MEMBERS:** Jerch and Meierhoff.)
  - e. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jerch and Stroh.)
  - f. Long Range Planning Committee (**CHAIR:** Jackson. **MEMBERS:** Schons.)
  - g. Outreach Committee (**CHAIR:** Jackson. **Members:** None.)

**11. New Business**

- a. Trustee Vacancy **(action)(10 minutes)(7:56pm)**
- b. Quote for New Computers **(action)(10 minutes)(8:06pm)**
- c. Possible Hiring for Architectural Design **(10 minutes)(8:16pm)**
- d. Nonresident Card Program Participation **(action)(5 minutes)(8:21pm)**
- e. Resolution Adopting Prevailing Wage Ordinance **(action)(5 minutes)(8:26pm)**

**12. Old Business**

- a. Update on Fundraising **(5 minutes)(8:31pm)**

**13. Director's Report (5 minutes)(8:36pm)**

- a. Director's Narrative Report

**14. Executive Session(s)**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

**15. Any and all other business which may properly come before the Board****16. Adjournment (1 minute)(8:37pm)****Attachments:**

Statistics for April 2019

Friends Meeting Dates for 2019

May 2019 Centennial Update

Trustee Vacancy Information

Quote from CVI for New Computers

**Upcoming Board Meetings: June 18, July 16, and August 20, 2019.**