

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, October 15th, 2019 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board (5 minutes)(7:07pm)** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
 - a. Approval of Minutes of September 17th, 2019 Board Meeting **(action)(2 minutes)(7:09pm)**
5. **September 2019 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages) (action) (5 minutes)(7:14pm)**
 - a. September Detailed Revenue & Expense Report
 - b. September Detailed Balance Sheet
6. **Approval of checks (Green Pages) (5 minutes)(7:19pm)**
 - a. September Monthly Checks (14145-14154, 14156-14179)**(action)**
7. **Committee Reports (10 minutes)(7:29pm) (Met)**
 - a. Building and Grounds Committee (**CHAIR:** Jerch. **MEMBERS:** Meierhoff, and Stroh.) **(Did not meet)**
 - a. Finance Committee (**CHAIR:** Hayes. **MEMBERS:** Butler, and Meierhoff.)
 - b. Human Resources Committee (**CHAIR:** Butler. **MEMBERS:** Heintzelman and Jerch.)
 - c. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jackson and Stroh.)
 - d. Long Range Planning Committee (**CHAIR:** Heintzelman. **MEMBERS:** Hayes and Jackson.)
 - e. Outreach Committee (**CHAIR:** Jackson. **Members:** Jerch.)
8. **New Business**
 - a. Meetings for Calendar Year 2020 **(action)(5 minutes)(7:34pm)**
9. **Old Business**
 - a. Long Range Plan Draft **(action)(15 minutes)(7:49pm)**
 - b. Update on Fundraising **(5 minutes)(7:54pm)**

10. Director's Report (5 minutes)(7:59pm)

- a. Director's Narrative Report

11. Executive Session(s)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board**13. Adjournment (1 minute)(8:00pm)****Attachments:**

Statistics for September 2019

Friends Meeting Dates for 2019

September 2019 Centennial Update

List of Board Meeting Dates for Calendar Year 2020

Upcoming Board Meetings: November 12, 2019, December 10, 2019, and January 21, 2020.