

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, September 17th, 2019 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board (5 minutes)(7:07pm)** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
 - a. Approval of Minutes of August 20th, 2019 Board Meeting **(action)(2 minutes)(7:09pm)**
5. **August 2019 Financial Reports** – Detailed Balance and Revenue/Expense (Yellow Pages) **(action) (5 minutes)(7:14pm)**
 - a. August Detailed Revenue & Expense Report
 - b. August Detailed Balance Sheet
6. **Approval of checks (Green Pages)**
(5 minutes)(7:19pm)
 - a. August Monthly Checks (14108-14112, 14114-14144)**(action)**
7. **Committee Reports (10 minutes)(7:29pm)**
(Met)
 - a. Building and Grounds Committee (**CHAIR:** Jerch. **MEMBERS:** Meierhoff, and Stroh.)
 - b. Long Range Planning Committee (**CHAIR:** Heintzelman. **MEMBERS:** Hayes and Jackson.)**(Did not meet)**
 - a. Finance Committee (**CHAIR:** Butler. **MEMBERS:** Hayes, and Meierhoff.)
 - b. Human Resources Committee (**CHAIR:** Butler. **MEMBERS:** Heintzelman and Jerch.)
 - c. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jackson and Stroh.)
 - d. Outreach Committee (**CHAIR:** Jackson. **Members:** Jerch.)
8. **New Business**
 - a. Closings for Calendar Year 2020 **(action)(5 minutes)(7:34pm)**
 - b. Long Range Plan Draft **(action)(15 minutes)(7:49pm)**
9. **Old Business**
 - a. Update on Fundraising **(5 minutes)(7:54pm)**

10. Director's Report (5 minutes)(7:59pm)

- a. Director's Narrative Report

11. Executive Session(s)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board**13. Adjournment (1 minute)(8:00pm)****Attachments:**

Statistics for August 2019

Friends Meeting Dates for 2019

August 2019 Centennial Update

Library Journal Article

Library Bulletin Article from Flora Cutler Coen

Long Range Plan Draft

Proposed Closings for Calendar Year 2020

Staff Org Chart

List of Staff Responsibilities

Upcoming Board Meetings: October 15, November 12, and December 10, 2019.