

**Lake Bluff Public Library**  
**Board of Library Trustees Meeting**  
**Tuesday, February 18<sup>th</sup>, 2020 at 7:00 PM**  
123 E. Scranton Ave, Lake Bluff, IL 60044  
Enter through Library main entrance

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board (5 minutes)(7:07pm)** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
  - a. Approval of Minutes of January 21<sup>st</sup>, 2020 Board Meeting **(action)(2 minutes)(7:09pm)**
5. **January 2020 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages) (action) (5 minutes)(7:14pm)**
  - a. January Detailed Revenue & Expense Report
  - b. January Detailed Balance Sheet
6. **Approval of checks (Green Pages) (5 minutes)(7:19pm)**
  - a. January Monthly Checks (14290-14293, 14295-14319)**(action)**
7. **Committee Reports (10 minutes)(7:29pm) (Met)**
  - a. Finance Committee (**CHAIR:** Hayes. **MEMBERS:** Butler, and Meierhoff.)
  - b. Human Resources Committee (**CHAIR:** Butler. **MEMBERS:** Heintzelman and Jerch.)  
**(Did Not Meet)**
  - c. Building and Grounds Committee (**CHAIR:** Jerch. **MEMBERS:** Meierhoff, and Stroh.)
  - d. Bylaw and Policy Committee (**CHAIR:** Stroh. **MEMBERS:** Heintzelman.)
  - e. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jackson and Stroh.)
  - f. Long Range Planning Committee (**CHAIR:** Heintzelman. **MEMBERS:** Hayes and Jackson.)
  - g. Outreach Committee (**CHAIR:** Jackson. **Members:** Jerch.)
8. **New Business**
  - a. Second Reading: Budget for FY2020-2021 **(15 minutes)(7:44pm)**
  - b. Annual Performance Evaluation **(10 minutes)(7:54pm)**
  - c. Proposed Changes to Meeting Room Policy **(action)(10 minutes)(8:04pm)**

**9. Old Business**

- a. Capital Project Update **(5 minutes)(8:09pm)**

**10. Director's Report (5 minutes)(8:14pm)**

- a. Director's Narrative Report

**11. Executive Session(s)**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

**12. Any and all other business which may properly come before the Board**

**13. Adjournment (1 minute)(8:15pm)**

**Attachments:**

Statistics for January 2020 **(Available at Meeting)**

Friends Meetings for 2020

Lake Forest Leader Article

Budget Draft for FY2020-2021

Draft of New Meeting Room Policy

**Upcoming Board Meetings: March 17, April 21, and May 19, 2020.**