

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, January 21st, 2020 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board (5 minutes)(7:07pm)** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
 - a. Approval of Minutes of December 10th, 2019 Board Meeting **(action)(2 minutes)(7:09pm)**
5. **December 2019 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages) (action) (5 minutes)(7:14pm)**
 - a. December Detailed Revenue & Expense Report
 - b. December Detailed Balance Sheet
6. **Approval of checks (Green Pages) (5 minutes)(7:19pm)**
 - a. December Monthly Checks (14251-14267, 14269, 14271-14289)**(action)**
7. **Committee Reports (10 minutes)(7:29pm) (Met)**
 - a. Building and Grounds Committee (**CHAIR:** Jerch. **MEMBERS:** Meierhoff, and Stroh.)
 - b. Bylaw and Policy Committee (**CHAIR:** Stroh. **MEMBERS:** Heintzelman.)

(Did Not Meet)

 - c. Finance Committee (**CHAIR:** Hayes. **MEMBERS:** Butler, and Meierhoff.)
 - d. Human Resources Committee (**CHAIR:** Butler. **MEMBERS:** Heintzelman and Jerch.)
 - e. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jackson and Stroh.)
 - f. Long Range Planning Committee (**CHAIR:** Heintzelman. **MEMBERS:** Hayes and Jackson.)
 - g. Outreach Committee (**CHAIR:** Jackson. **Members:** Jerch.)
8. **New Business**
 - a. First Reading: Budget for FY2020-2021 **(5 minutes)(7:34pm)**
 - b. Draft of Potential New Policy on Computer Usage **(action)(10 minutes)(7:44pm)**
 - c. Update of Policies to Maintain Compliance with Cannabis Laws **(action)(10 minutes)(7:54pm)**
 - d. Proposal for Aluminum Cladding of Beams **(action)(10 minutes)(8:04pm)**

9. Old Business

- a. Capital Project Update **(10 minutes)(8:14pm)**

10. Director's Report (5 minutes)(8:19pm)

- a. Director's Narrative Report

11. Executive Session(s)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board**13. Adjournment (1 minute)(8:20pm)****Attachments:**

Statistics for December 2019 **(Available at Meeting)**

Friends Meetings for 2020

Area Educator Resources and Relationships

Lake Forest Leader Article

Budget Draft for FY2020-2021

Draft of New Computer Policy

Proposed Changes to Personnel Manual and Patron Behavior Policy

Contract for Aluminum Cladding of Beams

Upcoming Board Meetings: February 18, March 17, and April 21, 2020.