

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, August 18th, 2020 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044

NOTICE: The meeting of the Board of Library Trustees of the Lake Bluff Public Library will be held without a quorum of Trustees physically present. The Trustees will conduct the Board meeting with Trustees attending remotely via electronic means. This method of conducting the Board meeting is authorized by Executive Order of the Governor (COVID-19 Executive Order No. 5, March 16, 2020).

In keeping with guidelines on meetings and social distancing, there will be no physical gathering of Trustees or the Public at the Library. The meeting is open to attendance by the public by the following:

Join Zoom Meeting

<https://zoom.us/j/98652265659?pwd=ZzBMMEkzK2tjNUVMWVExaIFMYXhYQT09>

Meeting ID: 986 5226 5659

Passcode: 444605

One tap mobile

+13126266799,,98652265659#,,,,,0#,,444605# US (Chicago)

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Dial by your location

+1 312 626 6799 US (Chicago)

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+1 301 715 8592 US (Germantown)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 986 5226 5659

Passcode: 444605

Find your local number: <https://zoom.us/u/ac96eiz29a>

Questions related to the Library agenda can be sent before or during the meeting to Eric Bailey ebailey@lakeblufflibrary.org The meeting will be recorded, with the recording made available through the Library's website. For any questions, please contact Library Director Eric Bailey at 847-401-4952 or ebailey@lakeblufflibrary.org

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board (5 minutes)(7:07pm)** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
 - a. Approval of Minutes of July 21st, 2020 Board Meeting **(action)(2 minutes)(7:09pm)**
5. **August 2020 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages) (action) (5 minutes)(7:14pm)**
 - a. August Detailed Revenue & Expense Report **(available at meeting)**
 - b. August Detailed Balance Sheet **(available at meeting)**
6. **Approval of checks (Green Pages) (5 minutes)(7:19pm)**
 - a. August Monthly Checks (xx-xx)**(action)**
7. **Committee Reports (10 minutes)(7:29pm) (Did Not Meet)**
 - a. Building and Grounds Committee (**CHAIR:** Jerch. **MEMBERS:** Meierhoff, and Stroh.)
 - b. Bylaw and Policy Committee (**CHAIR:** Stroh. **MEMBERS:** Heintzelman.)
 - c. Finance Committee (**CHAIR:** Hayes. **MEMBERS:** Butler, and Meierhoff.)
 - d. Human Resources Committee (**CHAIR:** Butler. **MEMBERS:** Heintzelman and Jerch.)
 - e. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Stroh.)
 - f. Long Range Planning Committee (**CHAIR:** Heintzelman. **MEMBERS:** Hayes.)
 - g. Outreach Committee (**CHAIR:** Butler. **Members:** Jerch.)
8. **New Business**
 - a. Closings for Calendar Year 2021 **(action)(5 minutes)(7:34pm)**
 - b. Meeting Dates for Calendar Year 2021 **(action)(5 minutes)(7:39pm)**
9. **Old Business**
 - a. Capital Project Update **(5 minutes)(7:44pm)**
10. **Director's Report (5 minutes)(7:49pm)**
 - a. Director's Narrative Report
11. **Executive Session(s)**
 - a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)

- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board

13. Adjournment (1 minute)(7:50pm)

Attachments:

Friends Meetings for 2020

Survey Results

Closings for Calendar Year 2021

Meeting Dates for Calendar Year 2021

Upcoming Board Meetings: September 15, October 20, and November 17, 2020.