

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, June 15th, 2021 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044

NOTICE: The meeting of the Board of Library Trustees of the Lake Bluff Public Library will be held without a quorum of Trustees physically present. The Trustees will conduct the Board meeting with Trustees attending remotely via electronic means. This method of conducting the Board meeting is authorized by Executive Order of the Governor (COVID-19 Executive Order No. 5, March 16, 2020).

In keeping with guidelines on meetings and social distancing, there will be no physical gathering of Trustees or the Public at the Library. The meeting is open to attendance by the public by the following:

Join Zoom Meeting

<https://zoom.us/j/91023892080?pwd=SjE1SUhLcitVdWtobnlHbG9JeEVWZz09>

Meeting ID: 910 2389 2080

Passcode: 095558

One tap mobile

+13126266799,,91023892080#,,,,*095558# US (Chicago)

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Dial by your location

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+1 301 715 8592 US (Washington DC)

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+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 910 2389 2080

Passcode: 095558

Find your local number: <https://zoom.us/u/agvJLz7MH>

Questions related to the Library agenda can be sent before or during the meeting to Eric Bailey ebailey@lakeblufflibrary.org The meeting will be recorded, with the recording made available through the Library's website. For any questions, please contact Library Director Eric Bailey at 847-401-4952 or ebailey@lakeblufflibrary.org

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Introduction to Development Coordinator Melissa Williams (5 minutes)(7:07pm)**
4. **Opportunity for Public to Address the Board (5 minutes)(7:12pm)** (limit 5 minutes per person per meeting)
5. **Approval of Minutes**
 - a. Approval of Minutes of May 18, 2021 Board Meeting **(action)(5 minutes)(7:17pm)**
6. **May 2021 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages) (action) (5 minutes)(7:22pm)**
 - a. May Detailed Revenue & Expense Report
 - b. May Detailed Balance Sheet
7. **Approval of checks (Green Pages) (5 minutes)(7:27pm)**
 - a. May Monthly Checks (14776-14784, 14786-14807)**(action)**
8. **Committee Reports (5 minutes)(7:32pm) (Met)**
 - a. Building and Grounds Committee (**CHAIR:** Jerch. **MEMBERS:** Meierhoff, and Shaul.)
 - b. Community Engagement Committee (**CHAIR:** Graziano. **Members:** Jerch.)
 - c. Finance Committee (**CHAIR:** Hayes. **MEMBERS:** Meierhoff, and Zaute.)
 - d. Human Resources Committee (**CHAIR:** Jerch. **MEMBERS:** Graziano and Heintzelman.)
 - e. Technology Committee (**CHAIR:** Zaute. **Members:** Hayes and Shaul.)

(Did Not Meet)

 - f. Bylaw and Policy Committee (**MEMBERS:** Heintzelman and Meierhoff.)
 - g. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Stroh.)
 - h. Long Range Planning Committee (**MEMBERS:** Hayes, Heintzelman and Zaute.)
9. **New Business**
 - a. Report on Programming for FY2020-21 **(15 minutes)(7:47pm)**
 - b. Youth Services Department Mask Procedure **(10 minutes)(7:57pm)**
 - c. Discussion on Communication with Public **(5 minutes)(8:02pm)**
10. **Old Business**
 - a. Capital Project Update **(5 minutes)(8:07pm)**
11. **Director's Report (5 minutes)(8:12pm)**
 - a. Director's Narrative Report

12. Executive Session(s)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

13. Any and all other business which may properly come before the Board**14. Adjournment (1 minute)(8:13pm)****Attachments:**

Statistics for May 2021

Friends Meeting Dates for 2021

Programming Summary and Analysis

Upcoming Board Meetings: July 20, August 17, and September 21, 2021.